



भारतीय रिज़र्व बैंक  
RESERVE BANK OF INDIA  
www.rbi.org.in

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April 01, 2024

The Chairman/ Managing Director/ Chief Executive Officer  
SLBC/ UTLBC Convenor Banks / Lead Banks

Madam/ Dear Sir,

**Master Circular – Lead Bank Scheme**

The Reserve Bank of India has issued a number of guidelines/ instructions on Lead Bank Scheme from time to time. This Master Circular consolidates the relevant guidelines/ instructions issued by Reserve Bank of India on Lead Bank Scheme up to March 31, 2024 as listed in the [Appendix I](#).

2. This [Master Circular](#) has been placed on the RBI website <https://website.rbi.org.in>

Yours faithfully,

(Nisha Nambiar)  
Chief General Manager-in-Charge

Encl.: As above

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हिंदी आसान है, इसका प्रयोग बढ़ाइए।

"चेतावनी: रिज़र्व बैंकद्वारा मेल-ड्राक, एसएमएस या फोन कॉल के जरिए किसी की भी व्यक्तिगत जानकारी जैसे बैंक के खाते का ब्यौरा, पासवर्ड आदि नहीं मांगी जाती है। यह धन रखने या देने का प्रस्ताव भी नहीं करता है। ऐसे प्रस्तावों का किसी भी तरीके से जवाब मत दीजिए।"

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## **Introduction**

(i) The genesis of the Lead Bank Scheme (LBS) can be traced to the Study Group headed by Prof. D. R. Gadgil (Gadgil Study Group) on the Organizational Framework for Implementation of the Social Objectives, which submitted its report in October 1969. The Study Group drew attention to the fact that commercial banks did not have adequate presence in rural areas and also lacked the required rural orientation. The Study Group, therefore, recommended the adoption of an 'Area Approach' to evolve plans and programmes for the development of an adequate banking and credit structure in the rural areas.

(ii) A Committee of Bankers on Branch Expansion Programme of Public Sector Banks (PSBs) appointed by the Reserve Bank of India under the Chairmanship of Shri F. K. F. Nariman (Nariman Committee) endorsed the idea of an 'Area Approach' in its report (November 1969), recommending that in order to enable the PSBs to discharge their social responsibilities, each bank should concentrate on certain districts where it should act as a 'Lead Bank'.

(iii) Pursuant to the above recommendations, the LBS was introduced by the Reserve Bank of India (RBI) in December 1969. The Scheme aims at coordinating the activities of banks and other developmental agencies through various fora to achieve the objective of enhancing the flow of bank finance to the priority sector and other sectors and to promote banks' role in the overall development of the rural sector. For coordinating the activities in a district, a particular bank is assigned 'Lead Bank' responsibility of the district. The Lead Bank is expected to assume a leadership role for coordinating the efforts of the credit institutions and the Government.

(iv) In view of the several changes that had taken place in the financial sector, the LBS was last reviewed by the High Level Committee headed by Smt. Usha Thorat, former Deputy Governor of the Reserve Bank of India in 2009.

(v) The Committee held wide ranging discussions with various stakeholders, viz., State Governments, banks, development institutions, academicians, NGOs, MFIs, etc. and noted that the scheme has been useful in achieving its original objectives of improvement in branch expansion, deposit mobilisation and lending to the priority sector, especially in rural/semi urban areas. There was overwhelming consensus that LBS needs to continue. Based on the recommendations of the Committee, guidelines

were issued to State Level Bankers' Committee (SLBC) Convenor banks and Lead Banks for implementation.

(vi) Envisaging greater role for private sector banks (PvSBs), Lead Banks were advised to ensure that PvSBs are more closely and actively involved in the implementation of the LBS, by leveraging on Information Technology and bringing in their expertise in strategic planning. They were also advised to involve themselves in preparation as well as implementation of the District Credit Plan (DCP).

(vii) Further, RBI constituted a "Committee of Executive Directors" of the Bank to study the efficacy of the scheme and suggest measures for its improvement. Based on the Committee's recommendations and feedback received from various stakeholders, certain 'action points' were issued to SLBC Convenors/Lead Banks and NABARD on April 6, 2018.

## **2. Fora under Lead Bank Scheme**

### **2.1 Block Level Bankers' Committee**

Block Level Bankers' Committee (BLBC) is a forum for achieving coordination between credit institutions and field level development agencies at the block level. The forum prepares and reviews the implementation of the Block Credit Plan and resolves operational issues in the implementation of the credit programmes of banks. The Lead District Manager (LDM) of the district is the Chairman of the BLBC. All the banks operating in the block including Small Finance Banks (SFBs), Wholly Owned Subsidiaries (WOS) of Foreign Banks, Regional Rural Banks (RRBs), District Central Co-operative Banks (DCCBs), Block Development Officer, technical officers in the block such as extension officers for agriculture, industries and co-operatives are members of the Committee. BLBC meetings are held at quarterly intervals. To strengthen the BLBC forum, which operates at the base level of the LBS, it is necessary that all branch managers attend BLBC meetings and enrich the discussions with their valuable inputs. Controlling Heads of banks may also attend a few of the BLBC meetings selectively. Participation by the District Development Manager (DDM) of NABARD in BLBCs would ensure better and more meaningful discussions for the development of the Block. Therefore, NABARD has been advised that DDMs should attend all BLBC meetings in their districts and actively participate in the credit planning exercise and review meetings at the block level. The Lead District Officer (LDO) of

the RBI selectively attends the BLBC meetings. Representatives of Panchayat Samitis are also invited to attend the meetings at half yearly intervals to share their knowledge and experience on rural development in the credit planning exercise. Payments Banks (PBs) should also be invited to attend the meetings.

## **2.2 District Consultative Committee**

### **2.2.1 Constitution of DCC**

District Consultative Committees (DCCs) were constituted in the early seventies as a common forum at the district level for bankers as well as Government agencies/ departments to facilitate coordination in implementing various developmental activities under the LBS. The District Collector is the Chairman of the DCC meetings. RBI, NABARD, all commercial banks including SFBs, WOS of Foreign Banks, RRBs, PBs, State / District Central Co-operative Banks, various State Government departments and allied agencies are the members of the DCC. The LDO represents the RBI as a member of the DCC. The LDM convenes the DCC meetings. The Director of Micro, Small and Medium Enterprises Development Institute (MSME-DI) in the district is an invitee in districts where MSME clusters are located to discuss issues concerning MSMEs.

### **2.2.2 Conduct of DCC Meetings**

- i) DCC meetings should be convened by the Lead Banks at quarterly intervals.
- ii) At the DCC level, sub-committees as appropriate, may be set up to work intensively on specific issues and submit reports to the DCC for its consideration.
- iii) DCC should give adequate feedback to the SLBC on various issues that need to be discussed on a wider platform, so that these receive adequate attention at the state level.

### **2.2.3 Agenda for DCC Meetings**

While Lead Banks are expected to address the problems particular to the concerned districts, some of the important areas common to all districts, which the Lead Banks should invariably discuss in the fora are as under:

- i) Review of progress under Financial Inclusion Plan (FIP)
- ii) Specific issues inhibiting and enabling IT enabled financial inclusion

- iii) Issues to facilitate 'enablers' and remove/minimise 'impeders' for banking development for inclusive growth
- iv) Monitoring initiatives for providing 'Credit Plus' activities by banks and State Governments, such as, setting up of Financial Literacy Centres (FLCs) and RSETI<sup>1</sup> type Training Institutes for providing skills and capacity building to manage businesses
- v) Scaling up financial literacy efforts to achieve financial inclusion
- vi) Review of performance of banks under District Credit Plan (DCP)
- vii) Flow of credit to priority sector and weaker sections of the society
- viii) Enhancing Farmers' Income
- ix) Assistance under Government sponsored schemes
- x) Grant of educational loans
- xi) Progress under SHG - bank linkage
- xii) SME financing and bottlenecks thereof, if any
- xiii) Timely submission of data by banks
- xiv) Review of relief measures (in case of natural calamities wherever applicable)

The above list is illustrative and not exhaustive. Lead Banks may include any other agenda item considered necessary.

#### **2.2.4 Role of Lead District Managers**

As the effectiveness of the LBS depends on the dynamism of the District Collectors and the LDMs, with the support of the Regional/ Zonal Office, the office of LDM should be sufficiently strengthened with appropriate infrastructural support. Apart from the provision of a separate office space, technical infrastructure like computers, printer, data connectivity, etc. which are necessities for LDMs to discharge their core responsibilities may be provided to their office without exception. Officers of appropriate level, attitude and possessing requisite leadership skills should be posted as LDMs. Additionally, it is suggested that a dedicated vehicle may be provided to LDMs to facilitate closer liaison with bank officials, district administration officials as

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<sup>1</sup> Rural Self Employment Training Institutes (RSETIs) should be more actively involved and monitored at various fora of LBS, particularly at the DCC level. Focus should be on development of skills to enhance credit absorption capacity in the area and renewing the training programmes towards sustainable micro enterprises. RSETIs should design specific programmes for each district/ block, keeping in view the skill mapping and the potential of the region for necessary skill training and skill up gradation of the rural youth in the district.

also to organise/ attend various financial literacy initiatives and meetings. The absence of a specialist officer/ assistant for data entry/ analysis is a common and major issue faced by LDMs. Liberty to hire the services of skilled computer operator/s may be given to the LDMs to overcome the shortage of staff in case appropriate staff is not posted at LDM's office. Further, for successful functioning of the LBS, we expect Lead Banks to go the extra mile to provide facilities over and above the bare minimum to these critical field functionaries. Apart from the usual role of LDMs like convening meetings of the DCC and District Level Review Committee (DLRC) and periodical meetings of DDM/ LDO/ Government officials for resolving outstanding issues etc., the new functions envisaged for LDMs include the following:

- i) Monitoring the implementation of the District Credit Plan
- ii) Associate with the setting up of Financial Literacy Centres (FLCs), RSETIs by banks
- iii) Associate with organizing financial literacy camps by FLCs and rural branches of banks
- iv) Holding annual sensitisation workshops for banks and Government officials with participation by NGOs/Panchayati Raj Institutions (PRIs)
- v) Arranging for quarterly awareness and feedback public meetings, grievance redressal, etc.

### **2.2.5 Quarterly Public Meeting and Grievance Redressal**

The LDM should convene a quarterly public meeting at various locations in the district, in coordination with the LDO of RBI, banks having presence in the area and other stakeholders to generate awareness on the various banking policies and regulations relating to the common person, obtain feedback from the public and provide grievance redressal to the extent possible at such meetings or facilitate approaching the appropriate machinery for such redressal.

### **2.2.6 District Level Review Committee Meetings**

DLRC meetings are chaired by the District Collector and attended by members of the DCC. Public Representatives, i.e., Local MPs/MLAs/ Zilla Parishad Chiefs are also invited to these meetings. The DLRC meetings should be convened by the Lead Banks at least once in a quarter. The DLRC is a forum to review the pace and quality of implementation of various programmes under the LBS in the district. Hence,

association of non-officials is considered useful. Public representatives (MPs/ MLAs / Zilla Panchayat Chiefs) shall invariably be invited to DLRC meetings. Therefore, Lead Banks should fix the date of DLRC meetings with due regard to the convenience of the representatives of the public, i.e., MPs/MLAs etc., to invite and involve them in all functions conducted by the banks in their districts, such as opening of new banking outlets, distribution of Kisan Credit Cards (KCCs), Self Help Group (SHG) credit linkage programmes, etc. Responses to queries from public representatives need to be accorded highest priority and attended to promptly. The forum may also have representatives of State Minority Commission, SC/ST Corporation and representatives of the group of beneficiaries of rural lending. The forum may also consider inviting people with expertise in fields, such as progressive farmers and local industrialists as special invitees. The follow up of the DLRC's decisions is required to be discussed in the DCC meetings.

A compendium of instructions outlining the salient features of DLRC forum is given at [Annex V](#).

### **2.2.7 DCC/ DLRC meetings- Annual Calendar of Meetings**

i) DCC and DLRC are the important fora facilitating coordination among commercial banks, Government agencies and others at the district level to review and find solutions to the problems hindering developmental activities. Therefore, it is necessary that all the members participate and deliberate in these meetings. On a review of the DCC/ DLRC meetings, it was observed that late receipt/ non-receipt of intimation of the date of meetings, clash of dates with other events, commonality of dates, etc., hinder participation of members in these meetings, thus undermining the prime objective of conducting the meetings.

ii) Lead Banks have, therefore, been advised to prepare an Annual Schedule of DCC and DLRC meetings on calendar year basis for all districts, in consultation with the Chairperson of the meetings, LDO of the RBI and Public Representatives in case of DLRC. This yearly calendar should be prepared at the beginning of each year and circulated to all members as advance intimation for blocking future dates to attend the DCC and DLRC meetings and the meetings should be conducted as per the calendar. While preparing the calendar, it should be ensured that DCC and DLRC meetings are **not** held simultaneously. Lead Banks must fix dates of DLRC meetings, taking into



account the convenience of the MPs and circulate the agenda papers to MPs well in advance.

## **2.3 State Level Bankers' Committee**

### **2.3.1 Constitution of SLBC**

i) The State Level Bankers' Committee was constituted in April 1977, as an apex inter-institutional forum to create adequate coordination machinery in all States, on a uniform basis for development of the State. SLBC is chaired by the Chairman/ Managing Director/ Executive Director of the Convenor Bank. It comprises representatives of commercial banks including SFBs, WOS of Foreign Banks, RRBs, PBs, State Cooperative Banks, RBI, NABARD, heads of Government departments including representatives from National Commission for Scheduled Castes/Tribes, National Horticulture Board, Khadi & Village Industries Commission, etc., and representatives of financial institutions operating in a State, who come together and sort out coordination problems at the policy implementation level. Representatives of various organizations from different sectors of the economy like industry bodies, retail traders, exporters, farmers' unions, etc. are special invitees in the SLBC meetings for discussing their specific problems, if any. SLBC meetings are held on quarterly basis. The responsibility for convening the SLBC meetings would be of the SLBC Convenor Bank of the State.

ii) Recognising that SLBCs, primarily as a committee of bankers at the State level, play an important role in the development of the State, illustrative guidelines on the conduct of SLBC meetings have been issued.

### **2.3.2 Conduct of SLBC Meetings**

i) SLBC meetings are required to be held regularly at quarterly intervals. The meetings are chaired by the Chairman/ Managing Director/ Executive Director of the Convenor Bank and co-chaired by the Additional Chief Secretary or Development Commissioner of the State concerned. In cases where the Managing Director/Chief Executive Officer/Executive Director of the SLBC Convenor Bank is unable to attend SLBC Meetings, the Regional Director/ GM(O-i-C) of the RBI shall co-chair the meetings along with the Additional Chief Secretary/Development Commissioner of the State concerned. A High Level of participation in SLBC/ UTLBC meetings ensures an

effective and desired outcome with meaningful discussion on issues of public policy of both the Government of India and the Reserve Bank of India.

ii) The Chief Minister/Finance Minister and senior level officers of the State/RBI (of the rank of Deputy Governor / Executive Director) may be invited to attend the SLBC meetings. Further, the State Chief Ministers are encouraged to attend at least one SLBC meeting in a year.

iii) State Level Bankers' Committee meetings should primarily focus on policy issues with participation of only the senior functionaries of the banks/ Government Departments. All routine issues may be delegated to sub-committee(s) of the SLBC. A Steering Sub-committee may be constituted in the SLBC to deliberate on agenda proposals from different stakeholders and finalise a compact agenda for the SLBC meetings. Typically, the sub-committee could consist of SLBC Convenor, RBI & NABARD representatives & senior State Government representative from the concerned department, e.g., Finance/ Institutional Finance and two to three banks having major presence. The sub-committee may be chaired by the Convenor (i.e., generally General Manager) of the SLBC Convenor Bank.

iv) Other issue-specific sub-committees may be constituted as required. The sub-committees may examine the specific issues relating to agriculture, micro, small/medium industries/enterprises, handloom finance, export promotion and financial inclusion, etc., in-depth and devise solutions/recommendations for adoption by the full committee. They are expected to meet more frequently than the SLBC. The composition of the sub-committees and subjects/ specific issues impeding/enabling financial inclusion to be deliberated upon, may vary from State to State depending on the specific problems/issues faced by the States.

v) The secretariat / offices of the SLBC should be sufficiently strengthened to enable the SLBC Convenor Bank to effectively discharge its functions.

vi) The various fora at lower levels may give adequate feedback to the SLBC on issues that need to be discussed on a wider platform.

vii) Several institutions and academicians are engaged in research, studies etc., that have implications for sustainable development in agriculture and MSME sector. Engaging with such research institutions and academicians would be useful in bringing

in new ideas for furthering the objectives of the LBS. The SLBCs may, therefore, identify such academicians and researchers and invite them as 'special invitees' to attend SLBC meetings occasionally both for adding value to the discussions and also associate them with studies appropriate to the State. Other 'special invitees' may be invited to attend SLBC meetings depending on the agenda items/issues to be discussed in the meetings.

viii) The activities of NGOs in facilitating and channelling credit to the low income households are expected to increase in the coming years. Several corporate houses are also engaged in corporate social responsibility activities for sustainable development. A linkage with such NGOs/Corporate houses operating in the area to ensure that the NGOs/corporates provide the necessary 'credit plus' services can help leverage bank credit for inclusive growth. Success stories could be presented in SLBC meetings to serve as models that could be replicated.

### **2.3.3 Revised Agenda for SLBC Meetings**

1. Review of financial inclusion initiatives, expansion of banking network and Financial Literacy:
  - a. Status of opening of banking outlets in unbanked villages, CBS-enabled banking outlets at the unbanked rural centres (URCs)
  - b. Review of operations of Business Correspondents (BCs) – hurdles/issues involved
  - c. Progress in increasing digital modes of payment in the State, provision of continuous connectivity with sufficient bandwidth, resolving connectivity issues/ connectivity options (Bharat Net, VSAT, etc.), installation of ATMs and PoS machines and status of implementation of e-receipts and e-payments in the State
  - d. Status of rollout of Direct Benefit Transfer (DBT) in the State, Aadhaar seeding and authentication
  - e. Review of inclusion of Financial Education in the School Curriculum, financial literacy initiatives by banks (particularly digital financial literacy)
  - f. Creating awareness about various schemes, subsidies, facilities, e.g., crop insurance, renewable energy
  - g. Review of efforts towards end-to-end projects involving all stakeholders in the supply chain.

2. Review of credit disbursement by banks:
  - a. Achievement under ACP of the State, Priority Sector Lending
  - b. Discussion on lending towards government sponsored schemes (DAY-NRLM, DAY-NULM, MUDRA, Stand-Up India, PMEGP, etc.) and impact of these schemes
  - c. Flow of credit to MSMEs and affordable housing
  - d. KCC loan, crop insurance under PMFBY
  - e. Grant of Educational Loans
  - f. Progress under SHG-bank linkage.
3. Enhancing Farmers' Income
4. CD Ratio, Review of Districts with CD Ratio below 40% and working of Special sub-committees of the DCC (SSC).
5. Position of NPAs in respect of schematic lending, Certificate Cases and Recovery of NPAs.
6. Review of restructuring of loans in natural calamity affected districts in the State, if any.
7. Discussion on policy initiatives of the Central/State Government/RBI (Industrial Policy, MSME Policy, Agriculture Policy, Start-Up Policy, etc.), and expected involvement of banks.
8. Discussion on improving rural infrastructure/ credit absorption capacity:
  - a. Any large project conceived by the State Government to help improve CD Ratio
  - b. Explore the scope of state-specific potential growth areas and the way forward – choosing partner banks
  - c. Discussion on findings of region-focused studies, if any, and implementing the suggested solutions
  - d. Identification of gaps in rural and agriculture infrastructure, which need financing (rural godowns, solar power, agro processing, horticulture, allied activities, agri-marketing, etc.)
  - e. Implementation of Model Land Leasing Act 2016 (exploring possibility)
9. Efforts towards skill development on mission mode, partnering with Krishi Vigyan Kendra (KVK), Horticulture Mission, National Skill Development Corporation, Agriculture Skill Council of India (ASCI), etc., including a review of functioning of RSETIs.

10. Steps taken for improving land records, progress in digitization of land records and seamless loan disbursements.
11. Sharing of success stories and new initiatives at the district level that can be replicated in other districts or across the State.
12. Discussion on Market Intelligence Issues, e.g.:
  - a. Ponzi Schemes/ Illegal Activities of Unincorporated Bodies/ Firms/ Companies Soliciting Deposits from the Public
  - b. Banking Related Cyber Frauds, phishing, etc.
  - c. Instances of usurious activities by lending entities in the area, cases of over indebtedness
  - d. Credit related frauds by borrower groups, etc.
13. Issues remaining unresolved at DCC/DLRC meeting.
14. Timely submission of data by banks, adhering to the schedule of SLBC meeting.
15. Any other item, with the permission of the Chair.

The above list is illustrative and not exhaustive. SLBC Convenor Banks may include any other agenda item considered necessary.

#### **2.3.4 SLBC - Yearly Calendar of Meetings**

- i) To improve the effectiveness and streamline the functioning of SLBC/UTLBC meetings, SLBC Convenor Banks have been advised to prepare a yearly calendar of programmes (calendar year basis) at the beginning of the year itself, for conducting the meetings. The calendar of programmes should clearly specify the cut off dates for data submission to SLBC and acceptance thereof by the SLBC Convenor. This yearly calendar should be circulated to all the concerned as an advance intimation for blocking of future dates of senior functionaries of various agencies like Central Government, State Governments, banks, RBI, etc. The SLBC/UTLBC meetings should be conducted as per the calendar under all circumstances. The agenda should also be circulated in advance without waiting for the data from defaulting banks. The matter should, however, be taken up with the defaulting banks in the SLBC meeting. In addition, the SLBC Convenor Bank should write a letter in this regard to the controlling office of the defaulting banks under advice to the Regional Office of RBI. The SLBC Convenor Bank will, however, continue to follow-up with banks

for timely data submission. Further, in case the Chief Minister, Finance Minister or other senior functionaries are not able to attend the SLBC on some rare occasion, then if so desired by them, a special SLBC meeting can be held. Following broad guidelines should be used for preparation of the calendar of programmes:

<b>Activity</b>	<b>To be completed by (Date)</b>
Preparation of calendar of SLBC/UTLBC meetings and intimation to all the concerned of the cut-off dates for submission of data and dates of meetings as per the dateline given below.	15 <sup>th</sup> January every year
Reminder regarding the exact date of meeting and submission of data by banks to SLBC	15 days before end of the quarter
Dead line for receipt of information/data by SLBC Convenor Bank	15 days from the end of the quarter
Distribution of agenda cum background papers	20 days from the end of the quarter
Holding of the meeting	Within 45 days from the end of the quarter
Forwarding the minutes of the meeting to all stakeholders	Within 10 days from holding the meeting
Follow-up of the action points emerged from the meeting	To be completed within 30 days of forwarding the minutes (for review in the next meeting)

ii) The objective of preparing the calendar of meetings in the beginning of the year is to ensure adequate notice of these meetings and timely compilation and dispatch of agenda papers to all stakeholders. It also ensures clear cut guidelines for the submission of data to SLBC Convenors by participating banks and Government Departments. It is expected to save precious time of SLBC Convenors that is otherwise spent in taking dates from various senior functionaries attending these SLBC meetings.

iii) SLBC Convenor Banks need to appreciate the advantages of ensuring adherence to the yearly calendars. SLBC Convenor Banks have therefore been advised to give wide publicity to the annual calendar at the beginning of the year and ensure that dates of senior functionaries expected to attend the meetings are blocked for all meetings by their offices. In case, despite blocking dates, if for some reason, the senior functionary is not able to attend the meeting, the meeting should be held as planned in the calendar. More importantly, the data for review in these meetings should be received as per deadlines set in the calendar and those who do not submit the data in

time should be asked to explain the reasons for delay in sending the data that may be recorded in the minutes of the meeting. Under no circumstance, should the preparation of the agenda be delayed beyond the dates stipulated as per the calendar.

### **2.3.5 SLBC Website – Standardisation of information /data**

SLBC Convenor Banks are required to maintain the SLBC websites where all instructions pertaining to LBS and Government Sponsored Schemes are made available and are accessible to the common man desiring any information relating to the conduct of meetings or State-wise data/ bank-wise performance. In order to standardize the information and data that is to be made available on the SLBC website, an indicative list is given in the [Annex II](#). SLBCs should arrange to place the prescribed minimum information on the websites of SLBCs of their bank and keep it updated regularly, at least on quarterly basis. Banks may note that the list is only indicative and SLBCs are free to put any additional information considered relevant for the State.

### **2.3.6 Liaison with State Government**

SLBC Convenor Banks are expected to co-ordinate the activities of all banks in the State, discuss with State Government officials, the operational problems in lending, extending necessary support for banking development and to achieve the objective of financial inclusion.

### **2.3.7 Capacity Building/ Training/ Sensitization Programmes**

i) There is a need for sensitising the District Collectors and CEOs of Zilla Parishads on banks and banking in general as also on the specific scope and role of the LBS. In each State, a full day 'Sensitisation Workshop' may be convened by the SLBC Convenor Bank every year, preferably in April/ May. Such sensitisation should form part of the probationary training of such officers. Further, as soon as they are posted in a district, the SLBC may arrange for exposure visits for the District Collectors to the SLBC Convenor's office for sensitisation and understanding of the LBS.

ii) Staff at the operational level of banks and government agencies associated with implementation of the LBS need to be aware of the latest developments and emerging opportunities. There is need for staff sensitisation/ training/seminars, etc., at periodic intervals on an ongoing basis.

### **3. Implementation of Lead Bank Scheme**

#### **3.1 Preparation of credit plans**

Planning plays an important role in the implementation of the LBS and a bottom-up approach is adopted to map the existing potential for development. Under LBS, planning starts with identifying block-wise/ activity-wise potential estimated for various sectors.

#### **3.2 Potential Linked Credit Plans**

i) Potential Linked Credit Plans (PLPs) are a step towards decentralized credit planning with the basic objective of mapping the existing potential for development through bank credit. PLPs take into account the long-term physical potential, availability of infrastructure support, marketing facilities and policies/ programmes of Government etc. NABARD to take measures to ensure that PLPs should be more focussed and implementable so that banks can utilize them more gainfully while preparing the Branch Credit Plan (BCP). PLPs should emphasise on promotion of sustainable agricultural practices suitable to local conditions. While preparing the PLPs, the focus must be on identifying processes and projects that:

- a. reduce carbon foot-print,
- b. prevent overuse of fertilizers,
- c. ensure efficient utilisation of water, and
- d. address agricultural pollution issues.

The plans must also focus on promoting innovative farming systems, such as, organic farming, bio dynamic farming, permaculture and sustainable small-scale farming, as also promoting Farmer Producer Organisations (FPOs) and Farmers' Markets. Such initiatives must be supported by appropriate investments and project finance frameworks.

ii) A pre-PLP meeting is convened by the LDM during June every year to be attended by banks, Government agencies, etc., to reflect their views and concerns regarding credit potential (sector/activity-wise) and deliberate on major financial and socio-economic developments in the district in the last one year and priorities to be set out for inclusion in the PLP. The DDM of NABARD makes a presentation in this meeting outlining the major requirements of information for preparing the PLP for the following



year. The preparation of PLP for the next year is to be completed by August every year to enable the State Government to factor in the PLP projections.

iii) The procedure for preparing the District Credit Plan is as follows:

- a) Controlling Offices of commercial banks including SFBs, WOS of Foreign Banks and Head Office of RRBs and DCCB/LDB circulate the accepted block-wise/activity-wise potential to all their branches for preparing the BCP by their respective branch managers. Banks should ensure that the exercise of preparation of branch/block plans is completed in time by all branches so that the Credit Plans become operational on time.
- b) A special BLBC meeting is convened for each block where the BCPs are discussed and aggregated to form the Block Credit Plan. The DDM and the LDM guide the BLBC in finalizing the plan, ensuring that the Block Credit Plan is in tune with the potentials identified activity-wise, including in respect of Government Sponsored Schemes.
- c) All the Block Credit Plans of the district are aggregated by the LDM to form the District Credit Plan (DCP). This plan indicates an analytical assessment of the credit needs of the district to be deployed by all the financial institutions operating in the district and the total quantum of funds to be earmarked as credit by all the financial institutions for a new financial year. The Zonal/Controlling Offices of banks, while finalizing their business plans for the year, should take into account the commitments made in the DCP which should be ready well in time before the performance budgets are finalized.
- d) The DCP is then placed before the DCC by the Lead District Manager for final acceptance/approval. All the DCPs are eventually aggregated into a State Level Credit Plan to be prepared by the SLBC Convenor Bank and launched by the 1st of April every year.
- e) The corporate business targets for branches, blocks, districts and states may be aligned with the Annual Credit Plans (ACP) to ensure better implementation. The Controlling Offices of the banks in each state should synchronize their internal business plans with the ACP.

### 3.3 Monitoring the Performance of Credit Plans

The performance of the credit plans is reviewed in the various fora created under the Lead Bank Scheme as shown below:

At Block Level	Block Level Bankers' Committee (BLBC)
At District Level	District Consultative Committee (DCC) & District Level Review Committee (DLRC)
At State Level	State Level Bankers' Committee (SLBC)

#### Monitoring of LBS by RBI - Monitoring Information System (MIS)

i) Data on ACP is an important element to review the flow of credit in the State. ACP formats are aligned with the extant reporting guidelines on priority sector lending. Accordingly, the ACP is to be prepared considering the categories of priority sector that would include Agriculture, Micro, Small and Medium Enterprises, Export Credit, Education, Housing, Social Infrastructure, Renewable Energy and Others. The definition of MSMEs will be as per Government of India (GoI), [Gazette Notification S.O. 2119 \(E\) dated June 26, 2020](#) read with [circular RBI/2020-2021/10 FIDD.MSME and NFS.BC.No.3/06.02.31/2020-21](#) read with [FIDD.MSME and NFS. BC. No.4/06.02.31/2020-21](#) dated July 2, 2020, August 21, 2020 respectively on 'Credit flow to Micro, Small and Medium Enterprises Sector' and updated from time to time. With a view to simplify the MIS Statements, it had been decided that the quarterly statement on progress under ACP may be prepared in an all-inclusive single format - MIS ([Annex IV](#)) containing data on (a) ACP targets (b) ACP achievements/disbursements and (c) ACP sector/ sub-sector wise loan amount outstanding, for all categories of LBS fora member banks viz. PSBs, PvSBs, RRBs, SFBs and Rural Cooperative Banks (StCBs and DCCBs). The bank group wise statements as per the prescribed format should be prepared and the same to be placed for meaningful review in all DCC and SLBC meetings.

ii) In order to maintain consistency and integrity of data with the All-India data of SCBs and facilitate a meaningful review/analysis of data, the ACP data needs to be grouped separately for SCBs and other banks like State Cooperative Banks (StCBs), DCCBs, etc. while presenting in the DCC/SLBC meetings and submitting to our Regional Offices. The data pertaining to SCBs needs to be further grouped into public sector

banks, private sector banks, RRBs, and WOS of Foreign Banks to know the bank group wise position.

### **3.4 Revised mechanism of Data Flow for LBS fora meetings**

At present, discussions at the quarterly meetings of the various LBS fora viz. State Level Bankers' Committee (SLBC), District level Consultative Committee (DCC) and Block Level Bankers' Committee (BLBC) primarily focus on the performance of banks in the disbursement of loans vis-a-vis the allocated target under the Annual Credit Plan. The integrity & timeliness of the data submitted by banks for the purpose has been an issue as a significant portion of this data is manually compiled and entered into the Data Management Systems of the SLBC Convenor Banks. The extent to which this data corresponds with the data present in the Core Banking Solution (CBS) of the respective banks also varies significantly. Therefore, there is need of a standardized system to be developed on the website maintained by each SLBC to enable uploading and downloading of the data pertaining to the Block, District as well as the State. The relevant data must also be directly downloadable from the CBS and/ or MIS of the banks with a view to keeping manual intervention to a minimal level in the process. The procedure relating to the envisaged intervention in this area is given below:

#### **Management of Data Flow at LBS Fora – Procedure**

- i. Each bank's CBS should have a provision to generate a report pertaining to all LBS related data/ tables to Excel. This data should have information pertaining to all the branches operating in the state including fields/ columns for District and Block name. Access to Download & Export this data from the bank's CBS should be given to the Controlling Offices of the banks who would be solely responsible for the process of 'Data Feeding' for all districts/ blocks within their jurisdiction.
- ii. The 'Data Feeding' process is the process of uploading this Excel file (downloaded in step (i) above) on the SLBC websites. SLBC websites should have a provision to 'Import/ Upload' all the data present in the Excel Sheet on the database of the SLBC website. This would obviate any manual 'data entry' at the SLBC/ Controlling Office level.

- iii. To facilitate the above functionality, each SLBC Convenor Bank would have to add this 'Import/ Upload' functionality to their SLBC website along with the requisite capabilities at the back-end.
- iv. The SLBC website would, thus, effectively work as a data aggregation platform. Further, data analysis capabilities could also be added to the SLBC websites depending on the available resources.
- v. The SLBC websites should provide access to LDMs to download district and block specific data directly from this website thus ensuring integrity and timely availability of data.
- vi. There could still be some data pertaining to State Government Schemes/ other data that is not available on the CBS or MIS of the banks. This would have to be collated at the Controlling Office level as is done now. At the SLBC website, functionalities could be provided to enter this data too. This could then be downloaded by the LDMs for district/ block level reports. Banks may also add Open Format fields like 'text boxes' for data or information that is special or is entered/ used once in a while.
- vii. Such a system ensures that LDMs & SLBC Convenor Banks have to do zero or minimal data entry/ feeding and all data is entered by a single 'custodian of data' which is the Controlling Office of each bank. Any information to be provided by Government extension agencies could also be similarly uploaded.

Necessary modifications may be made on the SLBC websites and to the CBS & MIS systems of all banks to implement the envisaged data flow mechanism.

A Working Group of select SLBC Convenor banks and NABARD was constituted by RBI to work out a standardised system for collection, storage, presentation and management of data on the SLBC/ UTLBC website. A Standard Operating Procedure (SOP), which may be followed by SLBC/ UTLBC Convenor Banks, member banks and LDMs, as suggested by the Working Group for management of the data flow is given at [Annex III](#).

#### **4. Assignment of Lead Bank Responsibility**

i) Lead Bank Scheme is administered by the Reserve Bank of India since 1969. The assignment of Lead Bank responsibility to designated banks in every district is done by the Reserve Bank of India following a detailed procedure formulated for this purpose. As on March 31, 2024, 12 public sector banks and two private sector banks (Jammu & Kashmir Bank and ICICI Bank) have been assigned Lead Bank responsibility in 779 districts of the country.

ii) State Level Bankers' Committee (SLBC)/Union Territory Level Bankers' Committee (UTLBC), as an apex level forum at the State/Union Territory (UT) level, coordinates the activities of the financial institutions and Government departments in the State/Union Territory under the Lead Bank Scheme. SLBC/UTLBC Convenorship is assigned to banks for this purpose. As on March 31, 2024, the SLBC/ UTLBC convenorship of 28 States and 8 Union Territories has been assigned to 11 public sector banks and one private sector bank. A list of State/UT wise SLBC/UTLBC Convenor Banks and district wise Lead Banks is given in [Annex I](#).

iii) The Lead Bank Scheme (LBS) has been extended to the districts in the metropolitan areas, thus bringing the entire country under the fold of the Lead Bank Scheme.

#### **5. Banking Penetration**

i) Over the years, the focus of the Lead Bank Scheme has shifted to inclusive growth and financial inclusion. The use of Information Technology (IT) and intermediaries has enabled banks to increase the outreach, scale and depth of banking services at affordable cost.

ii) SLBC Convenor Banks/ Lead Banks are advised to focus attention on the need for achieving 100% financial inclusion through penetration of banking services in the rural areas. Revised guidelines on 'Rationalisation of Branch Authorisation Policy' issued by the Department of Regulation (DoR), RBI on May 18, 2017 advised banks to consider opening of a CBS-enabled banking outlet or a part time banking outlet, as the case may be, in unbanked rural centres. .

iii) SLBC Convenor Banks should take up with the State Governments/ other Government departments concerned, impeders, such as, issues of road/digital connectivity, conducive law and order situation, uninterrupted power supply, adequate

security, etc., for ensuring banking expansion at all centres where penetration by the formal banking system is required. However, these impeters should not inhibit the scaling up of financial inclusion initiatives.

### **5.1 Roadmap for providing banking services in unbanked villages**

In November 2009, a roadmap to provide banking services in villages with population more than 2000 was rolled out. All the identified villages have been provided with banking services through branches, BCs or through other modes, such as, ATMs and mobile vans. Later, in June 2012, a roadmap to provide banking services in unbanked villages with less than 2000 population was rolled out. SLBC Convenor Banks and Lead Banks were advised to complete the process of providing banking services in unbanked villages with population below 2000 by August 14, 2015.

### **5.2 Roadmap for opening brick and mortar branches in villages with population more than 5000 without a bank branch of a scheduled commercial bank**

As brick and mortar branches are an integral component of financial inclusion, it was decided to focus on villages with population above 5000 without a bank branch of a SCB. This was to enable banks to provide quality financial services and timely support to BC outlets that would help in sustaining and strengthening the services provided through BCs and for ensuring close supervision of BC operations. Accordingly, SLBC Convenor Banks were advised to identify villages with population above 5000 without a branch of a SCB in their State and allot these villages among SCBs (including RRBs) for opening of branches.

### **5.3 Aligning roadmap for unbanked villages having population more than 5000 with revised Guidelines on Branch Authorisation Policy**

In terms of the [DoR circular dated May 18, 2017 on 'Rationalisation of Branch Authorisation Policy - Revision of Guidelines'](#), final guidelines on 'Banking Outlets' have been issued to facilitate financial inclusion as also to provide flexibility to banks on the choice of delivery channel. Accordingly, SLBC Convenor Banks have been advised to identify all unbanked rural centres (URCs) in the State, compile and maintain an updated list of all such centres. The updated list should be displayed on

the website of each SLBC to facilitate banks to choose/indicate the place/centre where they wish to open a 'banking outlet'.

ii) Further, SLBC Convenor Banks have been advised that in order to comply with the criteria of opening at least 25 percent of total banking outlets in unbanked rural centres in Tier 5 and 6 centres, as prescribed vide [DoR circular dated May 18, 2017](#), banks should give priority to villages without a banking outlet having population more than 5000 (i.e., Tier 5 centres) and ensure that all such villages under their jurisdiction are covered with a CBS-enabled Banking Outlet on priority basis.

iii) The updated list of URCs should be tabled in all SLBC meetings during discussions on the progress of providing banking services in unbanked rural centres.

#### **5.4 National Strategy for Financial Inclusion (NSFI): 2019-2024 – Universal Access to Financial Services**

Providing banking access to every village within a 5 KM radius/ hamlet of 500 households in hilly areas has been one of the key objectives of the National Strategy for Financial Inclusion (NSFI): 2019-2024. Accordingly, SLBC/ UTLBC Convenor Banks have been advised to review the presence of banking outlets of SCBs, RRBs, Small Finance Banks (SFBs) and PBs in every village within a 5 KM radius/ hamlet of 500 households in hilly areas under their jurisdiction(s) and ensure that universal access to financial services is provided to all such villages.

### **6. Credit Deposit Ratio (CD Ratio)**

#### **6.1 CD Ratio of Banks in Rural and Semi-Urban Areas**

Banks have been advised to achieve a CD Ratio of 60 percent in respect of their rural and semi-urban branches separately on an All-India basis. While it is not necessary that this ratio should be achieved separately, branch-wise, district-wise or region-wise, banks should, nevertheless, ensure that wide disparity in the ratios between different States/ Regions is avoided to minimise regional imbalance in credit deployment. The credit dispensation in certain districts is very low, due to various factors, such as, lack of necessary infrastructure, varying ability of different regions to absorb credit, etc. Banks may review the performance of their branches in such areas and take

necessary steps to augment credit flow. The Lead Banks may discuss the problem in all its aspects with other financial institutions in the district and also in the DCC forum.

## **6.2 Implementation of the Recommendations of the Expert Group on CD Ratio**

i) An Expert Group was constituted by the Government of India to go into the nature and magnitude of the problem of low CD Ratio across States/ Regions and to suggest steps to overcome the problem. The Expert Group examined the problems and causes of low CD Ratio and made recommendations. As per the recommendations, the CD Ratio of banks should be monitored at different levels based on the following parameters:

<b>Institution / Level</b>	<b>Indicator</b>
Individual Banks at Head Office	Cu + RIDF
State Level (SLBC)	Cu + RIDF
District Level	Cs#

Where:

Cu = Credit as per place of Utilization

Cs# = Credit as per place of Sanction

RIDF = Total Resource support provided to States under RIDF

# In case of credit proposals received at district level but not sanctionable thereat due to limitations of the sanctioning power and sanctioned at bank's Head office/controlling offices and the loan utilised / disbursed in districts through branches, are treated as loan sanctioned and utilised at district level. Hence, it may be considered at district level for computing CD ratio.

As regards calculation of CD ratio based on limit sanctioned/ amount outstanding, it is clarified that the CD ratio may be calculated on the basis of amount outstanding.

Further, banks are advised that:

In districts having CD Ratio less than 40 percent, Special Sub-Committees (SSCs) of the DCC shall be set up to monitor the CD Ratio.

- Districts having CD Ratio between 40 and 60 percent shall be monitored under the existing system by the DCC, and
- The districts with CD Ratio less than 20 percent need to be treated on a special footing.



ii) SSCs of the DCC should be set up in the districts having CD Ratio less than 40 percent, to monitor the CD Ratio and to draw up Monitorable Action Plans (MAPs) to increase the CD Ratio. The LDM is designated as the Convenor of the SSC which, in addition to the District Co-ordinators of banks functioning in the area, should comprise of the LDO of RBI, the DDM of NABARD, the District Planning Officer or a representative of the Collector duly empowered to take decisions on behalf of the district administration.

The functions of the SSC are as under:

- The SSCs should draw up MAPs for improving the CD Ratio in their districts on a self-set graduated basis.
- For this purpose, the SSC should hold a special meeting immediately after its constitution and based on various ground level parameters, set for itself, a target for increasing the CD Ratio, initially for the current year. It will also, at the same meeting, set a definite time frame to achieve CD Ratio more than 60 percent in annual increments.
- Consequent to the completion of this process, the target and time frame self-set by the SSC should be placed before the DCC for approval.
- The plans for implementation must then be taken up by the SSC and monitored assiduously, once in two months.
- The SSC should report the progress on the implementation of the plan to the DCC on a quarterly basis and through them to the SLBC Convenor.
- Based on the feedback received from the DCC regarding the progress in implementation of the MAPs, a consolidated report should be prepared by the SSC and tabled at all SLBC meetings for discussion/ information.

iii) As regards the districts with CD Ratio less than 20 percent, these are generally located in hilly, desert or inaccessible terrains and/ or those dependent solely on the primary sector and/ or characterized by a breakdown of the law and order machinery. In such areas, conventional methods are not likely to work unless the banking system and the State Government come together in a specially meaningful way.

iv) While the framework for implementation for raising the CD Ratio in these districts will be the same as in the case of districts with CD Ratio below 40 percent (i.e., setting up of SSC etc.), the focus of attention and the level of efforts should be of a much higher scale.

For this,

- All such districts should first be placed in a special category.
- Thereafter, the responsibility for increasing their CD Ratio should be taken by banks and State Governments and the districts should be "adopted" by the District Administration and the Lead Bank jointly.
- While banks would be responsible for credit disbursement, the State Government would be required to give an upfront commitment regarding its responsibilities for creation of identified rural infrastructure together with support in creating an enabling environment for banks to lend and to recover their dues.
- Progress in the special category districts should be monitored at the district level and reported to the corporate offices of the concerned banks.
- The Chairmen/ Managing Directors of banks should give special attention to the CD Ratio in such districts.

## **7. Direct Benefit Transfer**

DBT was rolled out by the Government of India in selected districts in January 2013. It was expanded to other districts subsequently. SLBC Convenor Banks were advised to co-ordinate with the Government authorities to implement DBT. Banks were advised to include the status of the roll-out of DBT as a regular agenda item for discussion in SLBC meetings as part of Financial Inclusion/ DBT implementation. As a prerequisite to the implementation of DBT, every eligible individual should have a bank account. Further, to make disbursements at the doorstep through the ICT-based BC model, banking outlets either through brick & mortar branches or the branchless mode is needed in all villages across the country. Hence, banks have been advised to:

- take steps to complete the opening of bank accounts and seeding of Aadhaar numbers in all bank accounts.
- closely monitor the progress in seeding of Aadhaar number with the bank accounts of beneficiaries.
- put in place a system to provide the beneficiary of the seeding request an acknowledgement and send a confirmation of the seeding of Aadhaar number.
- form a DBT Implementation Co-ordination Committee, along with the State Government department concerned at district level and review the seeding of Aadhaar numbers in bank accounts.

- ensure that district and village wise names and other details of BCs engaged/ other arrangements made by the bank are displayed on the SLBC website.
- set up a Complaint Grievance Redressal mechanism in each bank and nominate a Complaint Redressal Officer in each district, to redress the grievances related to 'seeding of Aadhaar number in bank accounts'.

Banks were further advised to ensure that opening of bank accounts and seeding of Aadhaar numbers with existing or new accounts of eligible beneficiaries opened for the purpose of DBT under social welfare schemes, was in conformity with the provisions listed under Section 16 of the [Master Direction - Know Your Customer \(KYC\) Direction, 2016](#) (updated as on May 10, 2021) and extant provisions of the Prevention of Money Laundering (PML) Rules.

## **8. Service Area Approach (SAA)**

i) The Service Area Approach (SAA) introduced in April 1989 for planned and orderly development of rural and semi-urban areas was applicable to all SCBs including RRBs. Under SAA, each bank branch in a rural or semi-urban area was designated to serve an area of 15 to 25 villages and the branch was responsible for meeting the needs of bank credit of its service area. The primary objective of SAA was to increase productive lending and forge effective linkages between bank credit, production, productivity and increase in income levels.

ii) The SAA scheme was reviewed in December 2004 and it was decided to dispense with the restrictive provisions of the scheme, while retaining the positive features of the SAA, such as, credit planning and monitoring of the credit purveyance. Accordingly, under SAA, the allocation of villages among the rural and semi-urban branches of banks were made not applicable for lending except under Government Sponsored Schemes. Thus, while the commercial banks and RRBs are free to lend in any rural and semi-urban area, the borrowers have the choice of approaching any branch for their credit requirements.

### **8.1 Dispensing with 'No Due Certificate'**

In order to ensure hassle free credit to all borrowers, especially in rural and semi-urban areas and keeping in view the technological developments and the different ways available with banks to avoid multiple financing, banks have been advised to dispense with obtaining a 'No Due Certificate' from individual borrowers (including SHGs and

JLGs) in rural and semi-urban areas for all types of loans, including loans under Government Sponsored Schemes, irrespective of the amount involved unless the Government Sponsored Scheme itself provides for obtention of a 'No Due Certificate'. Further, it has been clarified that the policy of dispensing with a 'No Due Certificate' for lending by banks is also applicable to urban areas including metropolitan cities.

ii) Banks are encouraged to use an alternative framework of due diligence as part of the credit appraisal exercise other than the 'No Due Certificate' which could, among others, consist of one or more of the following:

- Credit history check through Credit Information Companies (CICs)
- Self-declaration or an affidavit from the borrower
- CERSAI registration
- Peer monitoring
- Information sharing among lenders
- Information search (writing to other lenders with an auto deadline)

iii) Banks are also advised to submit information/data to all CICs, as required in terms of extant instructions issued by RBI.

## **9. Enhancing Farmers' Income**

i) The Government of India, in the Union Budget 2016-17, had announced its resolve to double the income of farmers by 2022. Several steps were taken towards attaining this objective, including setting up of an inter-ministerial committee for preparation of a blue print for the same. This agenda was reiterated by the government in several fora and acquired primacy from the point of view of rural and agricultural development.

ii) The strategy to achieve this goal, inter-alia, includes,

- Focus on irrigation with large budgets, with the aim of "per drop, more crop".
- Provision of quality seeds and nutrients based on soil health of each field.
- Investments in warehousing and cold chains to prevent post-harvest crop losses.
- Promotion of value addition through food processing.
- Creation of a national farm market, removing distortions and development of infrastructure such as e-platform across 585 stations.

- Strengthening of the crop insurance scheme to mitigate risks at affordable cost.
- Promotion of ancillary activities like poultry, bee-keeping and fisheries.
- Diversification towards high value crops needs to be promoted at district level, accordingly value chain needs to be developed for those high value crops.
- Creation of a Start-up Ecosystem in agriculture and allied sector.
- Promotion of organic farming in the country.

iii. Needless to emphasize that acceleration in income generation is significantly dependent on better capital formation in agriculture. Towards this, banks should revisit their documentation for crop loans, simplify them where required and ensure speedy sanctioning and disbursal of loans within specified time limits.

iv. The Lead Bank Scheme, which ensures inter-departmental/ governmental coordination in the financial sector, should, therefore, be leveraged to further the objective of enhancing farmers' Income. Lead Banks are accordingly advised to ensure the following:

- a. Work closely with NABARD in the preparation of Potential Linked Credit Plans (PLPs) & Annual Credit Plans (ACPs) keeping the above strategy in consideration
- b. Include 'Enhancing Farmers' Income as a regular agenda under the LBS in various fora such as SLBC, DCC, DLRC and BLBC
- c. For monitoring and reviewing the progress, Lead Banks may use benchmarks as may be provided by NABARD
- d. Map the overall strategy as given in para 9 (ii) above to the agriculture/ agro-ancillary lending plan of the bank.

## **10. Expanding and Deepening of Digital Payments Ecosystem**

With a view to expanding and deepening the digital payments ecosystem, the SLBCs/ UTLBCs were advised to identify one district in their respective States/ UTs on a pilot basis, in consultation with banks and stakeholders and allocate it to a bank with significant footprint, which would endeavour to make the district 100% digitally enabled. With this, every individual in the district would be able to make/ receive payments digitally in a safe, secure, quick, affordable and convenient manner. SLBC/

UTLBC Convenor Banks were also advised to devise a time bound roadmap for all branches of member banks (Public Sector Banks, Private Sector Banks, RRBs, SFBs and PBs) located in the identified district(s) for on-boarding merchants/ traders/ businesses/ utility service providers to facilitate fully digital transactions. Further, SLBC/ UTLBC Convenor Banks were advised to constitute a Sub-Committee on Digital Payments at the SLBC/ UTLBC level. Subsequently, SLBCs/ UTLBCs have been advised to devise a timebound roadmap to cover all the districts in their respective States/UTs and make them 100% digitally enabled.

## Annex I

### List of State/ UT-wise SLBC/ UTLBC Convenor Banks and district-wise Lead Banks

Sr. No.	State / Union Territory	SLBC/UTLBC Convenor bank	District	District Lead Bank
1	Andhra Pradesh	Union Bank of India	1. Alluri Sitharama Raju	Union Bank of India
			2. Anakapalli	Union Bank of India
			3. Ananthapuramu (earlier name – Anantapur)	Canara Bank
			4. Annamayya	State Bank of India
			5. Bapatla	Union Bank of India
			6. Chittoor	Indian Bank
			7. Dr. B R Ambedkar Konaseema (earlier name – Konaseema)	Union Bank of India
			8. East Godavari	Union Bank of India
			9. Eluru	Union Bank of India
			10. Guntur	Union Bank of India
			11. Kakinada	Union Bank of India
			12. Krishna	Indian Bank
			13. Kurnool	Canara Bank
			14. Nandyal	Union Bank of India
			15. NTR	Union Bank of India
			16. Palnadu	Union Bank of India
			17. Parvathipuram Manyam	State Bank of India
			18. Prakasam	Canara Bank
			19. Sri Potti Sriramulu Nellore (Earlier name – Nellore)	Canara Bank
			20. Sri Sathya Sai	Canara Bank
			21. Srikakulam	Union Bank of India
			22. Tirupati	Union Bank of India
			23. Visakhapatnam	State Bank of India
			24. Vizianagaram	State Bank of India
			25. West Godavari	Union Bank of India
			26. Y.S.R (Earlier Name – Kadapa)	Canara Bank
2	Arunachal Pradesh	State Bank of India	1. Anjaw	State Bank of India
			2. Changlang	State Bank of India
			3. Dibang Valley	State Bank of India
			4. East Kameng	State Bank of India
			5. East Siang	State Bank of India
			6. Kamle	State Bank of India

			7. Kra Daadi	State Bank of India
			8. Kurung Kumey	State Bank of India
			9. Leparada	State Bank of India
			10. Lohit	State Bank of India
			11. Longding	State Bank of India
			12. Lower Dibang Valley	State Bank of India
			13. Lower Siang	State Bank of India
			14. Lower Subansiri	State Bank of India
			15. Namsai	State Bank of India
			16. Pakke Kessang	State Bank of India
			17. Papum Pare	State Bank of India
			18. Shi-Yomi	State Bank of India
			19. Siang	State Bank of India
			20. Tawang	State Bank of India
			21. Tirap	State Bank of India
			22. Upper Siang	State Bank of India
			23. Upper Subansiri	State Bank of India
			24. West Kameng	State Bank of India
			25. West Siang	State Bank of India
3	Assam	State Bank of India	1. Baksa	State Bank of India
			2. Barpeta	UCO Bank
			3. Bongaigaon	State Bank of India
			4. Cachar	Punjab National Bank
			5. Charaideo	Punjab National Bank
			6. Chirang	State Bank of India
			7. Darrang	UCO Bank
			8. Dhemaji	Punjab National Bank
			9. Dhubri	UCO Bank
			10. Dibrugarh	Punjab National Bank
			11. Goalpara	UCO Bank
			12. Golaghat	Punjab National Bank
			13. Hailakandi	Punjab National Bank
			14. Hojai	State Bank of India
			15. Jorhat	Punjab National Bank
			16. Kamrup	UCO Bank
			17. Kamrup Metro	UCO Bank
			18. Karbi Anglong	State Bank of India
			19. Karimganj	Punjab National Bank
			20. Kokrajhar	UCO Bank



			21. Lakhimpur	Punjab National Bank
			22. Majuli	Punjab National Bank
			23. Morigaon	Punjab National Bank
			24. Nagaon	Punjab National Bank
			25. Nalbari	UCO Bank
			26. North Cachar Hills	State Bank of India
			27. Sivasagar	Punjab National Bank
			28. Sonitpur	UCO Bank
			29. South Salmara-Mankachar	UCO Bank
			30. Tinsukia	Punjab National Bank
			31. Udalguri	State Bank of India
			32. West Karbi Anglong	State Bank of India
4	Bihar	State Bank of India	1. Araria	State Bank of India
			2. Arwal	Punjab National Bank
			3. Aurangabad	Punjab National Bank
			4. Banka	UCO Bank
			5. Begusarai	UCO Bank
			6. Bhabua (Kaimur)	Punjab National Bank
			7. Bhagalpur	UCO Bank
			8. Bhojpur (Arrah)	Punjab National Bank
			9. Buxar	Punjab National Bank
			10. Darbhanga	Central Bank of India
			11. East Champaran	Central Bank of India
			12. Gaya	Punjab National Bank
			13. Gopalganj	Central Bank of India
			14. Jamui	State Bank of India
			15. Jehanabad	Punjab National Bank
			16. Katihar	Central Bank of India
			17. Khagaria	Union Bank of India
			18. Kishanganj	State Bank of India
			19. Lakhisarai	Punjab National Bank
			20. Madhepura	State Bank of India
			21. Madhubani	Central Bank of India

			22. Monghyr	UCO Bank
			23. Muzaffarpur	Central Bank of India
			24. Nalanda	Punjab National Bank
			25. Nawada	Punjab National Bank
			26. Patna	Punjab National Bank
			27. Purnea	State Bank of India
			28. Rohtas (Sasaram)	Punjab National Bank
			29. Saharsa	State Bank of India
			30. Samastipur	Union Bank of India
			31. Saran	Central Bank of India
			32. Sheikhpura	Canara Bank
			33. Sheohar	Bank of Baroda
			34. Sitamarhi	Bank of Baroda
			35. Siwan	Central Bank of India
			36. Supaul	State Bank of India
			37. Vaishali	Central Bank of India
			38. West Champaran	Central Bank of India
5	Chhattisgarh	State Bank of India	1. Balod	Bank of Baroda
			2. Baloda Bazar	State Bank of India
			3. Balrampur	Central Bank of India
			4. Bastar	State Bank of India
			5. Bemetara	State Bank of India
			6. Bijapur	State Bank of India
			7. Bilaspur	State Bank of India
			8. Dantewada	State Bank of India
			9. Dhamtari	Bank of Baroda
			10. Durg	Bank of Baroda
			11. Gariaband	Bank of Baroda
			12. Gaurela-Pendra-Marwahi	State Bank of India
			13. Janjgir Champa	State Bank of India
			14. Jashpur	State Bank of India
			15. Kabirdham	State Bank of India
			16. Kanker	State Bank of India
			17. Khairagarh-Chhuikhadan-Gandai	State Bank of India
			18. Kondagaon	State Bank of India
			19. Korba	State Bank of India
			20. Korea	Central Bank of India
			21. Mahasamund	Bank of Baroda
			22. Manendragarh-Chirmiri-Bharatpur (MCB)	Central Bank of India

			23. Mohla-Manpur-Ambagarh Chouki	Bank of Baroda
			24. Mungeli	State Bank of India
			25. Narayanpur	State Bank of India
			26. Raigarh	State Bank of India
			27. Raipur	Bank of Baroda
			28. Rajnandgaon	Bank of Baroda
			29. Sakti	State Bank of India
			30. Sarangarh-Bilaigarh	State Bank of India
			31. Sukma	State Bank of India
			32. Surajpur	Central Bank of India
			33. Surguja	Central Bank of India
6	Goa	State Bank of India	1. North Goa	State Bank of India
			2. South Goa	State Bank of India
7	Gujarat	Bank of Baroda	1. Ahmedabad	State Bank of India
			2. Amreli	State Bank of India
			3. Anand	Bank of Baroda
			4. Aravalli	Bank of Baroda
			5. Banaskantha	Bank of Baroda
			6. Bharuch	Bank of Baroda
			7. Bhavnagar	State Bank of India
			8. Botad	Bank of Baroda
			9. Chhota Udaipur	Bank of Baroda
			10. Dahod	Bank of Baroda
			11. Dangs	Bank of Baroda
			12. Devbhumi Dwarka	Bank of Baroda
			13. Gandhinagar	State Bank of India
			14. Gir Somnath	State Bank of India
			15. Godhra (PanchMahal)	Bank of Baroda
			16. Jamnagar	State Bank of India
			17. Junagadh	State Bank of India
			18. Kheda	Bank of Baroda
			19. Kutch (Bhuj)	Bank of Baroda
			20. Mahisagar	Bank of Baroda
			21. Mehsana	Bank of Baroda
			22. Morbi	State Bank of India
			23. Narmada	Bank of Baroda
			24. Navsari	Bank of Baroda
			25. Patan	Bank of Baroda
			26. Porbandar	State Bank of India
			27. Rajkot	State Bank of India
			28. Sabarkantha	Bank of Baroda
			29. Surat	Bank of Baroda
			30. Surendranagar	State Bank of India
			31. Tapi	Bank of Baroda
			32. Vadodara	Bank of Baroda

			33. Valsad	Bank of Baroda
8	Haryana	Punjab National Bank	1. Ambala	Punjab National Bank
			2. Bhiwani	Punjab National Bank
			3. Charki Dadri	Punjab National Bank
			4. Faridabad	Canara Bank
			5. Fatehabad	Punjab National Bank
			6. Gurgaon	Canara Bank
			7. Hisar	Punjab National Bank
			8. Jhajjar	Punjab National Bank
			9. Jind	Punjab National Bank
			10. Kaithal	Punjab National Bank
			11. Karnal	Punjab National Bank
			12. Kurukshetra	Punjab National Bank
			13. Mahendragarh	Punjab National Bank
			14. Nuh	Canara Bank
			15. Palwal	Punjab National Bank
			16. Panchkula	Punjab National Bank
			17. Panipat	Punjab National Bank
			18. Rewari	Punjab National Bank
			19. Rohtak	Punjab National Bank
			20. Sirsa	Punjab National Bank
			21. Sonapat	Punjab National Bank
			22. Yamunanagar	Punjab National Bank
9	Himachal Pradesh	UCO Bank	1. Bilaspur	UCO Bank
			2. Chamba	State Bank of India
			3. Hamirpur	Punjab National Bank
			4. Kangra (Dharamshala)	Punjab National Bank
			5. Kinnaur (Peo)	Punjab National Bank

			6. Kullu	Punjab National Bank
			7. Lahaul & Spiti (Kelyong)	State Bank of India
			8. Mandi	Punjab National Bank
			9. Shimla	UCO Bank
			10. Sirmaur	UCO Bank
			11. Solan	UCO Bank
			12. Una	Punjab National Bank
10	Jharkhand	Bank of India	1. Bokaro	Bank of India
			2. Chatra	Bank of India
			3. Deoghar	State Bank of India
			4. Dhanbad	Bank of India
			5. Dumka	Indian Bank
			6. East Singhbhum	Bank of India
			7. Garhwa	State Bank of India
			8. Giridih	Bank of India
			9. Godda	Indian Bank
			10. Gumla	Bank of India
			11. Hazaribag	Bank of India
			12. Jamtara	State Bank of India
			13. Khunti	Bank of India
			14. Koderma	Bank of India
			15. Letehar	State Bank of India
			16. Lohardaga	Bank of India
			17. Pakur	State Bank of India
			18. Palamu	State Bank of India
			19. Ramgarh	Bank of India
			20. Ranchi	Bank of India
			21. Sahibganj	State Bank of India
			22. Seraikela-Kharsawan	Bank of India
			23. Simdega	Bank of India
			24. West Singhbhum	Bank of India
11	Karnataka	Canara Bank	1. Bagalkote	Canara Bank
			2. Ballari	Canara Bank
			3. Belagavi	Canara Bank
			4. Bengaluru Rural	Canara Bank
			5. Bengaluru Urban	Canara Bank
			6. Bidar	State Bank of India
			7. Chamarajanagar	State Bank of India
			8. Chikkaballapur	Canara Bank
			9. Chikkamagaluru	Union Bank of India
			10. Chitradurga	Canara Bank
			11. Dakshina Kannada	Canara Bank

			12. Davangere	Canara Bank
			13. Dharwad	Bank of Baroda
			14. Gadag	State Bank of India
			15. Hassan	Canara Bank
			16. Haveri	Bank of Baroda
			17. Kalaburagi	State Bank of India
			18. Kodagu	Union Bank of India
			19. Kolar	Canara Bank
			20. Koppal	State Bank of India
			21. Mandya	Bank of Baroda
			22. Mysuru	State Bank of India
			23. Raichur	State Bank of India
			24. Ramanagara	Union Bank of India
			25. Shivamogga	Canara Bank
			26. Tumakuru	State Bank of India
			27. Udupi	Canara Bank
			28. Uttar Kannada	Canara Bank
			29. Vijayanagara	State Bank of India
			30. Vijayapura	Canara Bank
			31. Yadgir	State Bank of India
12	Kerala	Canara Bank	1. Alappuzha	State Bank of India
			2. Ernakulam	State Bank of India
			3. Idukki	State Bank of India
			4. Kannur	Canara Bank
			5. Kasaragod	Canara Bank
			6. Kollam	Indian Bank
			7. Kottayam	State Bank of India
			8. Kozhikode	Canara Bank
			9. Malappuram	Canara Bank
			10. Palakkad	Canara Bank
			11. Pathanamthitta	State Bank of India
			12. Thiruvananthapuram	Indian Overseas Bank
			13. Thrissur	Canara Bank
			14. Wayanad (Kalepetta)	Canara Bank
13	Madhya Pradesh	Central Bank of India	1. Agar-Malwa	Bank of India
			2. Alirajpur	Bank of Baroda
			3. Anuppur	Central Bank of India
			4. Ashoknagar	State Bank of India
			5. Balaghat	Central Bank of India
			6. Barwani	Bank of India
			7. Betul	Central Bank of India
			8. Bhind	Central Bank of India
			9. Bhopal	Bank of India
			10. Burhanpur	Bank of India
			11. Chhatarpur	State Bank of India
			12. Chhindwara	Central Bank of India

			13. Damoh	State Bank of India
			14. Datia	Punjab National Bank
			15. Dewas	Bank of India
			16. Dhar	Bank of India
			17. Dindori	Central Bank of India
			18. East Nimar (Khandwa)	Bank of India
			19. Guna	State Bank of India
			20. Gwalior	Central Bank of India
			21. Harda	State Bank of India
			22. Hoshangabad	Central Bank of India
			23. Indore	Bank of India
			24. Jabalpur	Central Bank of India
			25. Jhabua	Bank of Baroda
			26. Katni	State Bank of India
			27. Maihar	Indian Bank
			28. Mandla	Central Bank of India
			29. Mandsaur	Central Bank of India
			30. Mauganj	Union Bank of India
			31. Morena	Central Bank of India
			32. Narsinghpur	Central Bank of India
			33. Neemuch	State Bank of India
			34. Niwari	State Bank of India
			35. Pandhurna	Central Bank of India
			36. Panna	State Bank of India
			37. Raisen	Central Bank of India
			38. Rajgarh	Bank of India
			39. Ratlam	Central Bank of India
			40. Rewa	Union Bank of India
			41. Sagar	Central Bank of India
			42. Satna	Indian Bank
			43. Seoni	State Bank of India
			44. Shahdol	Central Bank of India
			45. Shajapur	Bank of India
			46. Sheopur Kala	State Bank of India
			47. Shivpuri	State Bank of India
			48. Sidhi	Union Bank of India
			49. Sihore	Bank of India
			50. Singrauli	Union Bank of India
			51. Tikamgarh	State Bank of India
			52. Ujjain	Bank of India
			53. Umaria	State Bank of India
			54. Vidisha	State Bank of India
			55. West Nimar (Khargone)	Bank of India
14	Maharashtra	Bank of Maharashtra	1. Ahmednagar	Central Bank of India
			2. Akola	Central Bank of India
			3. Amravati	Central Bank of India

			4. Beed	State Bank of India
			5. Bhandara	Bank of India
			6. Buldhana	Central Bank of India
			7. Chandrapur	Bank of India
			8. Chhatrapati Sambhajnagar	Bank of Maharashtra
			9. Dharashiv	State Bank of India
			10. Dhule	Central Bank of India
			11. Gadchiroli	Bank of India
			12. Gondia	Bank of India
			13. Hingoli	State Bank of India
			14. Jalgaon	Central Bank of India
			15. Jalna	Bank of Maharashtra
			16. Kolhapur	Bank of India
			17. Latur	State Bank of India
			18. Mumbai City	Bank of Baroda
			19. Mumbai Suburban	Bank of Baroda
			20. Nagpur	Bank of India
			21. Nanded	State Bank of India
			22. Nandurbar	State Bank of India
			23. Nashik	Bank of Maharashtra
			24. Palghar	Bank of Maharashtra
			25. Parbhani	State Bank of India
			26. Pune	Bank of Maharashtra
			27. Raigad	Bank of India
			28. Ratnagiri	Bank of India
			29. Sangli	Bank of India
			30. Satara	Bank of Maharashtra
			31. Sindhudurg	Bank of India
			32. Solapur	Bank of India
			33. Thane	Bank of Maharashtra
			34. Wardha	Bank of India
			35. Washim	State Bank of India
			36. Yavatmal	Central Bank of India
15	Manipur	State Bank of India	1. Bishnupur	Punjab National Bank
			2. Chandel	State Bank of India
			3. Churachandpur	State Bank of India
			4. Imphal East	Punjab National Bank
			5. Imphal West	State Bank of India
			6. Jiribam	Punjab National Bank
			7. Kakching	State Bank of India
			8. Kamjong	Punjab National Bank
			9. Kangpokpi	State Bank of India



			10. Noney	Punjab National Bank
			11. Pherzawal	State Bank of India
			12. Senapati	State Bank of India
			13. Temenglong	Punjab National Bank
			14. Tengnoupal	Punjab National Bank
			15. Thoubal	State Bank of India
			16. Ukhrul	Punjab National Bank
16	Meghalaya	State Bank of India	1. East Garo hills	State Bank of India
			2. East Jaintia Hills	State Bank of India
			3. East Khasi Hills	State Bank of India
			4. Eastern West Khasi Hills	Punjab National Bank
			5. North Garo Hills	State Bank of India
			6. Ri Bhoi	State Bank of India
			7. South Garo Hills	State Bank of India
			8. South West Garo Hills	State Bank of India
			9. South West Khasi Hills	State Bank of India
			10. West Garo hills	State Bank of India
			11. West Jaintia Hills	State Bank of India
			12. West Khasi Hills	State Bank of India
17	Mizoram	State Bank of India	1. Aizawl	State Bank of India
			2. Champhai	State Bank of India
			3. Hnahthial	State Bank of India
			4. Khawzawl	State Bank of India
			5. Kolasib	State Bank of India
			6. Lawngtlai	State Bank of India
			7. Lunglei	State Bank of India
			8. Mamit	State Bank of India
			9. Saitual	State Bank of India
			10. Serchhip	State Bank of India
			11. Siahia	State Bank of India
18	Nagaland	State Bank of India	1. Chumoukedima	Bank of Baroda
			2. Dimapur	State Bank of India
			3. Kiphire	State Bank of India
			4. Kohima	State Bank of India
			5. Longleng	State Bank of India
			6. Mokokchung	State Bank of India
			7. Mon	State Bank of India
			8. Niuland	State Bank of India
			9. Noklak	State Bank of India
			10. Peren	State Bank of India
			11. Phek	State Bank of India

			12. Shamator	State Bank of India
			13. Tseminyu	State Bank of India
			14. Tuensang	State Bank of India
			15. Wokha	State Bank of India
			16. Zunheboto	State Bank of India
19	Odisha	UCO Bank	1. Angul	UCO Bank
			2. Balasore	UCO Bank
			3. Bargah	State Bank of India
			4. Bhadrak	UCO Bank
			5. Bolangir (Balangir)	State Bank of India
			6. Boudh	State Bank of India
			7. Cuttack	UCO Bank
			8. Deogarh	State Bank of India
			9. Dhenkanal	UCO Bank
			10. Gajapati	Union Bank of India
			11. Ganjam	Union Bank of India
			12. Jagatsinghpur	UCO Bank
			13. Jajpur	State Bank of India
			14. Jharsuguda	State Bank of India
			15. Kalahandi	State Bank of India
			16. Kandhamal	State Bank of India
			17. Kendrapara	State Bank of India
			18. Keonjhar	Bank of India
			19. Khurda	State Bank of India
			20. Koraput	State Bank of India
			21. Malkangiri	State Bank of India
			22. Mayurbhanj	Bank of India
			23. Nabarangpur	State Bank of India
			24. Nayagarh	State Bank of India
			25. Nuapada	State Bank of India
			26. Puri	UCO Bank
			27. Rayagada	State Bank of India
			28. Sambalpur	State Bank of India
			29. Sonepur	State Bank of India
			30. Sundargarh	State Bank of India
20	Punjab	Punjab National Bank	1. Amritsar	Punjab National Bank
			2. Barnala	State Bank of India
			3. Bhatinda	State Bank of India
			4. Faridkot	Punjab & Sind Bank
			5. Fategarh Sahib	State Bank of India
			6. Fazilka	Punjab National Bank
			7. Ferozepur	Punjab National Bank
			8. Gurdaspur	Punjab National Bank

			9. Hoshiarpur	Punjab National Bank
			10. Jalandhar	UCO Bank
			11. Kapurthala	Punjab National Bank
			12. Ludhiana	Punjab & Sind Bank
			13. Malerkotla	State Bank of India
			14. Mansa	State Bank of India
			15. Moga	Punjab & Sind Bank
			16. Muktsar	State Bank of India
			17. Nawanshahr	Punjab National Bank
			18. Pathankot	Punjab National Bank
			19. Patiala	State Bank of India
			20. Ropar	UCO Bank
			21. Sahibzada Ajit Singh Nagar (Mohali)	Punjab National Bank
			22. Sangrur	State Bank of India
			23. Tarn Taran	Punjab National Bank
21	Rajasthan	Bank of Baroda	1. Ajmer	Bank of Baroda
			2. Alwar	Punjab National Bank
			3. Anupgarh	Punjab National Bank
			4. Balotra	State Bank of India
			5. Banswara	Bank of Baroda
			6. Baran	Central Bank of India
			7. Barmer	State Bank of India
			8. Beawar	Bank of Baroda
			9. Bharatpur	Punjab National Bank
			10. Bhilwara	Bank of Baroda
			11. Bikaner	State Bank of India
			12. Bundi	Bank of Baroda
			13. Chittorgarh	Bank of Baroda
			14. Churu	Bank of Baroda
			15. Dausa	UCO Bank
			16. Deeg	Punjab National Bank
			17. Dholpur	Punjab National Bank
			18. Didwana-Kuchaman	UCO Bank
			19. Dudu	UCO Bank
			20. Dungarpur	Bank of Baroda
			21. Gangapur City	Bank of Baroda
			22. Hanumangarh	State Bank of India

			23. Jaipur	Punjab National Bank
			24. Jaipur Rural	State Bank of India
			25. Jaisalmer	State Bank of India
			26. Jalore	State Bank of India
			27. Jhalawar	Central Bank of India
			28. Jhunjhunu	Bank of Baroda
			29. Jodhpur	Punjab National Bank
			30. Jodhpur Rural	ICICI Bank
			31. Kekri	Bank of Baroda
			32. Khairthal-Tijara	Punjab National Bank
			33. Kirauli	Bank of Baroda
			34. Kota	Central Bank of India
			35. Kotputli-Behror	Punjab National Bank
			36. Nagaur	UCO Bank
			37. Neem Ka Thana	State Bank of India
			38. Pali	State Bank of India
			39. Phalodi	UCO Bank
			40. Pratapgarh	Bank of Baroda
			41. Rajsamand	State Bank of India
			42. Salumber	ICICI Bank
			43. Sanchore	State Bank of India
			44. Sawai Madhopur	Bank of Baroda
			45. Shahpura	Bank of Baroda
			46. Sikar	Punjab National Bank
			47. Sirohi	State Bank of India
			48. Sri Ganganagar	Punjab National Bank
			49. Tonk	Bank of Baroda
			50. Udaipur	State Bank of India
22	Sikkim	State Bank of India	1. Gangtok (Earlier Name - East Sikkim)	State Bank of India
			2. Gyalshing (Earlier Name - West Sikkim)	State Bank of India
			3. Mangan (Earlier Name - North Sikkim)	State Bank of India
			4. Namchi (Earlier Name - South Sikkim)	State Bank of India
			5. Pakyong	Central Bank of India
			6. Soreng	State Bank of India
23	Tamil Nadu		1. Ariyalur	State Bank of India

		Indian Overseas Bank	2. Chengalpattu	Indian Bank
			3. Chennai	Indian Overseas Bank
			4. Coimbatore	Canara Bank
			5. Cuddalore	Indian Bank
			6. Dharmapuri	Indian Bank
			7. Dindigul	Canara Bank
			8. Erode	Canara Bank
			9. Kallakurichi	Indian Bank
			10. Kanchipuram	Indian Bank
			11. Kanyakumari	Indian Overseas Bank
			12. Karur	Indian Overseas Bank
			13. Krishnagiri	Indian Bank
			14. Madurai	Canara Bank
			15. Mayiladuthurai	Indian Overseas Bank
			16. Nagapattinam	Indian Overseas Bank
			17. Namakkal	Indian Bank
			18. Nilgiris	Canara Bank
			19. Perambalur	Indian Overseas Bank
			20. Pudukottai	Indian Overseas Bank
			21. Ramanathapuram	Indian Overseas Bank
			22. Ranipet	Indian Bank
			23. Salem	State Bank of India
			24. Sivaganga	Indian Overseas Bank
			25. Tenkasi	Indian Overseas Bank
			26. Thanjavur	Indian Overseas Bank
			27. Theni	Canara Bank
			28. Tiruchirapalli	Indian Overseas Bank
			29. Tirunelveli	Indian Overseas Bank
			30. Tirupathur	Indian Bank
			31. Tiruppur	Canara Bank
			32. Tiruvallur	Indian Bank
			33. Tiruvannamalai	Indian Bank
			34. Tiruvarur	Indian Overseas Bank
			35. Tuticorin	State Bank of India
			36. Vellore	Indian Bank
			37. Viluppuram	Indian Bank

			38. Virudhunagar	Indian Overseas Bank
24	Telangana	State Bank of India	1. Adilabad	State Bank of India
			2. Bhadradi	State Bank of India
			3. Hanumakonda (earlier name - Warangal (Urban))	State Bank of India
			4. Hyderabad	State Bank of India
			5. Jagtial	Union Bank of India
			6. Jangaon (New)	State Bank of India
			7. Jayashankar	State Bank of India
			8. Jogulamba	Union Bank of India
			9. Kamareddy	Canara Bank
			10. Karimnagar	State Bank of India
			11. Khammam	State Bank of India
			12. Komram Bheem	State Bank of India
			13. Mahabubabad	State Bank of India
			14. Mahabubnagar	State Bank of India
			15. Mancherial	Union Bank of India
			16. Medak	State Bank of India
			17. Medchal-Malkajgiri	Canara Bank
			18. Mulugu	State Bank of India
			19. Nagarkurnool	Union Bank of India
			20. Nalgonda	State Bank of India
			21. Narayanpet	State Bank of India
			22. Nirmal	State Bank of India
			23. Nizamabad	State Bank of India
			24. Peddapalli	Union Bank of India
			25. Rajanna	Union Bank of India
			26. Ranga Reddy	State Bank of India
			27. Sangareddy	Canara Bank
			28. Siddipet	Union Bank of India
			29. Suryapet	State Bank of India
			30. Vikarabad	State Bank of India
			31. Wanaparthy	Union Bank of India
			32. Warangal (earlier name - Warangal (Rural))	Union Bank of India
			33. Yadadri	Canara Bank
25	Tripura	Punjab National Bank	1. Dhalai	Punjab National Bank
			2. Gomati	Punjab National Bank
			3. Khowai	Punjab National Bank
			4. North Tripura	Punjab National Bank

			5. Sepahijala	Punjab National Bank
			6. South Tripura	Punjab National Bank
			7. Unakoti	Punjab National Bank
			8. West Tripura	Punjab National Bank
26	Uttarakhand	State Bank of India	1. Almora	State Bank of India
			2. Bageshwar	State Bank of India
			3. Chamoli	State Bank of India
			4. Champawat	State Bank of India
			5. Dehradun	Punjab National Bank
			6. Haridwar	Punjab National Bank
			7. Nainital	Bank of Baroda
			8. Pauri Garwal	State Bank of India
			9. Pithoragarh	State Bank of India
			10. Rudraprayag	State Bank of India
			11. Tehri Garhwal (New Tehri)	State Bank of India
			12. Udham Singh Nagar	Bank of Baroda
			13. Uttar Kashi	State Bank of India
27	Uttar Pradesh	Bank of Baroda	1. Agra	Canara Bank
			2. Aligarh	Canara Bank
			3. Allahabad	Bank of Baroda
			4. Ambedkar Nagar	Bank of Baroda
			5. Auraiya	Central Bank of India
			6. Azamgarh	Union Bank of India
			7. Baghpat	Canara Bank
			8. Bahraich	Indian Bank
			9. Ballia	Central Bank of India
			10. Balrampur	Indian Bank
			11. Banda	Indian Bank
			12. Barabanki	Bank of India
			13. Bareilly	Bank of Baroda
			14. Basti	State Bank of India
			15. Bhim Nagar	Canara Bank
			16. Bijnor	Punjab National Bank
			17. Budaun	Punjab National Bank
			18. Bulandshahr	Punjab National Bank
			19. Chandauli	Union Bank of India
			20. Chhtrapati Sahuji Maharaj Nagar	Bank of Baroda

			21. Chitrakoot	Indian Bank
			22. Deoria	Central Bank of India
			23. Etah	Canara Bank
			24. Etawah	Central Bank of India
			25. Faizabad	Bank of Baroda
			26. Farukhabad	Bank of India
			27. Fatehpur	Bank of Baroda
			28. Firozabad	State Bank of India
			29. Gautam Buddha Nagar	Canara Bank
			30. Ghaziabad	Canara Bank
			31. Ghazipur	Union Bank of India
			32. Gonda	Indian Bank
			33. Gorakhpur	State Bank of India
			34. Hamirpur	Indian Bank
			35. Hardoi	Bank of India
			36. Jalaun	Indian Bank
			37. Jaunpur	Union Bank of India
			38. Jhansi	Punjab National Bank
			39. Jyotiba Phule Nagar (Amroha)	Canara Bank
			40. Kannauj	Bank of India
			41. Kanpur Dehat-Rural	Bank of Baroda
			42. Kanpur Nagar-Urban	Bank of Baroda
			43. Kansi Ram Nagar (Kasganj)	Canara Bank
			44. Kaushambi	Bank of Baroda
			45. Kushi Nagar (Padrauna)	Central Bank of India
			46. Lakhimpur-Kheri	Indian Bank
			47. Lalitpur	Punjab National Bank
			48. Lucknow	Bank of India
			49. Mahamaya Nagar (Hathras)	Canara Bank
			50. Maharajganj	State Bank of India
			51. Mahoba	Indian Bank
			52. Mainpuri	Bank of India
			53. Mathura	Canara Bank
			54. Mau (Mau Nath Bahnjan)	Union Bank of India
			55. Meerut	Canara Bank
			56. Mirzapur	Indian Bank
			57. Moradabad	Canara Bank
			58. Muzaffarnagar	Punjab National Bank



			59. Panchsheel Nagar	Canara Bank
			60. Pilibhit	Bank of Baroda
			61. Prabudh Nagar (Shamli)	Punjab National Bank
			62. Pratapgarh	Bank of Baroda
			63. Rae Bareli	Bank of Baroda
			64. Rampur	Bank of Baroda
			65. Saharanpur	Punjab National Bank
			66. Sant Kabir Nagar	State Bank of India
			67. Sant Ravidas Nagar (Bhadohi)	Union Bank of India
			68. Shahjahanpur	Bank of Baroda
			69. Shravasti	Indian Bank
			70. Siddharth nagar	State Bank of India
			71. Sitapur	Indian Bank
			72. Sonbhadra	Indian Bank
			73. Sultanpur	Bank of Baroda
			74. Unnao	Bank of India
			75. Varanasi	Union Bank of India
28	West Bengal	Punjab National Bank	1. Alipurduar	Central Bank of India
			2. Bankura	Punjab National Bank
			3. Birbhum	UCO Bank
			4. Cooch Behar	Central Bank of India
			5. Dakshin Dinajpur	Punjab National Bank
			6. Darjeeling	Central Bank of India
			7. Hooghly	UCO Bank
			8. Howrah	UCO Bank
			9. Jalpaiguri	Central Bank of India
			10. Jhargram	Punjab National Bank
			11. Kalimpong	State Bank of India
			12. Kolkata	State Bank of India
			13. Malda	Punjab National Bank
			14. Murshidabad	Punjab National Bank
			15. Nadia	Punjab National Bank
			16. North 24 Parganas	Indian Bank
			17. Paschim Bardhaman	State Bank of India
			18. Pashchim Medinapur	Punjab National Bank

			19. Purba Bardhaman	UCO Bank
			20. Purba Medinapur	Punjab National Bank
			21. Purulia	Punjab National Bank
			22. South 24 Parganas	Punjab National Bank
			23. Uttar Dinajpur	Punjab National Bank
29	Andaman & Nicobar Islands	State Bank of India	1. Nicobar Islands	State Bank of India
			2. North & Middle Andaman	State Bank of India
			3. South Andaman	State Bank of India
30	Chandigarh	Punjab National Bank	1. Chandigarh (Rural)	Punjab National Bank
31	Dadra and Nagar Haveli and Daman and Diu	Bank of Baroda	1. Dadra and Nagar Haveli	Bank of Baroda
			2. Daman	State Bank of India
			3. Diu	State Bank of India
32	Delhi	Punjab National Bank	1. Central Delhi	Canara Bank
			2. East Delhi	Punjab National Bank
			3. New Delhi	Canara Bank
			4. North Delhi	Punjab National Bank
			5. North East Delhi	Punjab National Bank
			6. North West Delhi	Punjab National Bank
			7. Shahdara	Bank of Baroda
			8. South Delhi	State Bank of India
			9. South East Delhi	State Bank of India
			10. South West Delhi	State Bank of India
			11. West Delhi	Canara Bank
33	Jammu and Kashmir	The Jammu & Kashmir Bank Ltd.	1. Anantnag	J & K Bank Ltd.
			2. Bandipora	J & K Bank Ltd.
			3. Baramulla	J & K Bank Ltd.
			4. Budgam	J & K Bank Ltd.
			5. Doda	State Bank of India
			6. Ganderbal	J & K Bank Ltd.
			7. Jammu	State Bank of India
			8. Kathua	State Bank of India
			9. Kishtwar	State Bank of India
			10. Kulgam	J & K Bank Ltd.
			11. Kupwara	J & K Bank Ltd.
			12. Poonch	J & K Bank Ltd.
			13. Pulwama	J & K Bank Ltd.
			14. Rajouri	J & K Bank Ltd.

			15. Ramban	State Bank of India
			16. Reasi	State Bank of India
			17. Samba	State Bank of India
			18. Shopian	J & K Bank Ltd.
			19. Srinagar	J & K Bank Ltd.
			20. Udhampur	State Bank of India
34	Ladakh	State Bank of India	1. Kargil	State Bank of India
			2. Leh	State Bank of India
35	Lakshadweep	Canara Bank	1. Lakshadweep	Canara Bank
36	Puducherry	Indian Bank	1. Puducherry	Indian Bank

## Annex II

### SLBC/UTLBC Website- Indicative List of contents

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<b>State Profile</b>	<b>Geographical Map</b>	Each district may be linked to the respective district website of GOI at NIC portal so as to get district details on clicking the respective district name	
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	<b>Industries</b>	Industrialisation, Status of MSME, Sickness of MSME, Reasons, Rehabilitation	
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	<b>State Government Sponsored programmes</b>	Brief description of each State Government sponsored programme.	
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<b>Links</b>	<b>Links to related website</b>	Link to RBI, NABARD, respective State Government, IBA, Banking Ombudsman, Banks and other related websites	

SLBC-List of Members							
Updated as on -----							
SR	Name	Designation	Organisation	Contact Details			Remarks
				Tel	email	Address	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							

Banking services-Villages covered									
Quarter ended -----									
SR	District Name	District Code(BSR)	Total no. of Villages			No. of villages which are having banking outlets(BR/BC/Other)			Remarks
			>2000	<2000	>5000	>2000	<2000	>5000	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
29									
30									
	<b>TOTAL</b>								

<b>SLBC -Calendar of meetings for the calendar year -----</b>				
<b>SR</b>	<b>Year</b>	<b>Quarter</b>	<b>Scheduled Date of meeting</b>	<b>Remarks</b>
1			dd.mm.yyyy	
2				
3				
4				

SLBC - Details of meetings held									
SR	SLBC meeting no.*	Date of meeting -Agenda linked	Attended by (Name & Designation)				Minutes of the meeting	Scheduled date of meeting as per calendar	Remarks
			RBI	Convenor Bank	GOI	State Govt			
		dd.mm.yyyy					minutes	dd.mm.yyyy	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									

\* SLBC meetings held after April 2010



Details of Lead Banks									
Quarter ended -----									
SR	District Name	District code (BSR)	Name of Lead Bank	Name of LDM	Designation	Contact Details			Remarks
						Tel	email	Addresses	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									

Annual Credit Plan-Targets for the year -----												
District Name											(Amount in thousands)	
S R	Bank Name	Ag ric ult ure	M S M E	Exp ort Cre dit	Ed uca tion	Ho usi ng	Social Infras tructu re	Re ne wable Ener gy	O th ers	Priorit y-Subto tal	Non-Prio rity	Total
1												
2												
3												
4												
5												
6												
	Commer cial Banks-Sub Total											
1												
2												
3												
	RRBs-Sub Total											
1												
2												
3												
	Cooperat ive Banks-Sub Total											
1												
2												
	Small Finance Banks-Sub Total											
1												
2												
	Wholly Owned Subsidiar ies (WOS) of Foreign Banks-Sub-Total											
	<b>All banks-Total</b>											

Annual Credit Plan - Achievement												
Quarter ended -----										(Amount in thousands)		
S R	Bank Name	Agric ultur e	M S M E	Exp ort Cre dit	Edu cati on	Ho usi ng	Soc ial Infr astr uct ure	Ren ewa ble Ener gy	Ot he rs	Pri orit y- Su bto tal	No n- Pri orit y -	Tot al
1												
2												
3												
4												
5												
6												
	Commerci al Banks- Sub Total											
1												
2												
3												
	RRBs-Sub Total											
1												
2												
3												
	Cooperativ e Banks- Sub Total											
1												
2												
	Small Finance Banks-Sub Total											
1												
2												
	Wholly Owned Subsidiarie s (WOS) of Foreign Banks-Sub Total											
	<b>All banks- Total</b>											

<b>Credit Deposit Ratio</b>						
Quarter ended -----			(Amount in thousands)			
<b>SR</b>	<b>District Name</b>	<b>District code</b>	<b>Deposit</b>	<b>Credit</b>	<b>CD Ratio</b>	<b>Remarks</b>
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						

Banking Network-Summary						
Quarter ended -----						
SR	Bank Name	Mode of Banking Services				Remarks
		Branch	BC	Other Modes	Total	
1						
2						
3						
4						
5						
6						
	Commercial Banks-Sub Total					
1						
2						
3						
	RRBs-Sub Total					
1						
2						
3						
4						
5						
	Cooperative Banks-Sub Total					
1						
2						
3						
	Small Finance Banks-Sub Total					
1						
2						
	Wholly Owned Subsidiaries (WOS) of Foreign Banks-Sub Total					
1						
2						
	Payments Banks-Sub Total					
	<b>All banks-Total</b>					

Particulars of Banking outlets- Branches											
Quarter ended -----											
S R	Distri ct Nam e	Distr ict Cod e(BS R)	Blo ck	Local ity/Vil lage	Populati on classific ation (M/U/SU/ R)	Ban k Nam e	Bran ch Nam e	Date of openi ng	Conta ct Detail s	Ad dr es s	R e m ar k s
1								dd.m m.yyy y			
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											

Particulars of Banking outlets- BCs										
Quarter ended -----										
S R	District Name	Blo ck	Local ity/ Villa ge	Populat ion classifi cation (M/U/S U/R)	Bank Name	Base Branch Name	Date of openi ng of BC outlet	Na me of BC	Tel no. of BC	Rem arks
1							dd.mm .yyyy			
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										

<b>Particulars of Banking Services provided through Other Modes</b>										
Quarter ended -----										
<b>S R</b>	<b>Distri ct Nam e</b>	<b>Bloc k</b>	<b>Loc ality / Vill age</b>	<b>Populat ion classifi cation (M/U/S U/R)</b>	<b>Bank Nam e</b>	<b>Specify Type of mode (Rural ATM/ Mobile van/ Other</b>	<b>Date of open ing</b>	<b>Name of Contact Official</b>	<b>Tel no. of Contact Official</b>	<b>Rem arks</b>
1							dd.m m.yyy y			
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										



<b>SHG bank linkage programme</b>					
Quarter ended -----			(No. in actuals, Amount in thousands)		
<b>SR</b>	<b>Bank Name</b>	<b>Savings linked</b>		<b>Credit Linked</b>	
		No. of SHGs	Amount outstanding	No. of SHGs	Amount outstanding
1					
2					
3					
4					
5					
6					
	<b>Commercial Banks-Sub Total</b>				
1					
2					
3					
	<b>RRBs-Sub Total</b>				
1					
2					
3					
4					
5					
	<b>Cooperative Banks-Sub Total</b>				
1					
2					
	<b>Small Finance Banks-Sub Total</b>				
1					
2					
	<b>Wholly Owned Subsidiaries (WOS) of Foreign Banks-Sub Total</b>				
	<b>All banks-Total</b>				



Position of RSETI									
Quarter ended -----									
SR	District	Location of RSETI	Sponsoring Bank	Date of opening	Name of Contact official	Contact Details			Remarks
						Tel	email	Address	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

**Standard Operating Procedure (SOP) for Data Flow at LBS Fora**

- i. Head Office (HO) of each bank shall generate the report, pertaining to LBS related data and data available on CBS/ MIS, in the prescribed format, which includes columns of District Name, Block name, District code & Block code by 15<sup>th</sup> of succeeding month following the end of the quarter.
- ii. HO of each bank shall provide the district & block level report in prescribed format to controlling offices of bank working at state level.
- iii. Each SLBC shall ensure that their data feeding website/web portal is having a provision for uploading the data by controlling offices of each bank in prescribed format.
- iv. Each Banks' Controlling Office at state level responsible to feed the data in respective state shall upload the data in SLBC portal by 20<sup>th</sup> of succeeding month of the end of the quarter.
- v. Data pertaining to State Government/ Other data (which are not available on CBS or MIS of the bank) would be collated & uploaded by Controlling Office/ Lead District Manager (LDM) as is being done now, in SLBC web portal by 20<sup>th</sup> of succeeding month of the end of the quarter.
- vi. SLBC Convenor bank should provide the access to LDMs of respective state on SLBC web portal to download the block wise data of their respective district.
- vii. SLBC Convenor bank should provide the access to controlling office of respective state on SLBC web portal to download the uploaded data to verify the correctness of data.

**Role of Banks' Head Offices**

- Banks' HOs shall generate the district wise and block wise data of each state in the prescribed format.
- Banks' HOs shall ensure that the mapping of their branches to the block level has been carried out.
- HO of each bank shall provide the report in prescribed format to controlling office of bank working at state level.
- The state code, district code & block code should be as per the Government of India's census 2011 data.

- The amount column in the report should be provided in the actual figure and not in lakhs, crores, billions or millions etc.

### **Role of Controlling Office of Bank working at state level**

- Each Bank's controlling office at state level responsible to feed the data in respective state must upload the data in SLBC portal of that state.
- For Data pertaining to State Government/ Other data (which is not available on CBS or MIS of the bank), controlling office of the bank at state level will collate the data in format given by SLBC of that state & upload the same on the SLBC portal.

### **Role of SLBC Convenor Bank**

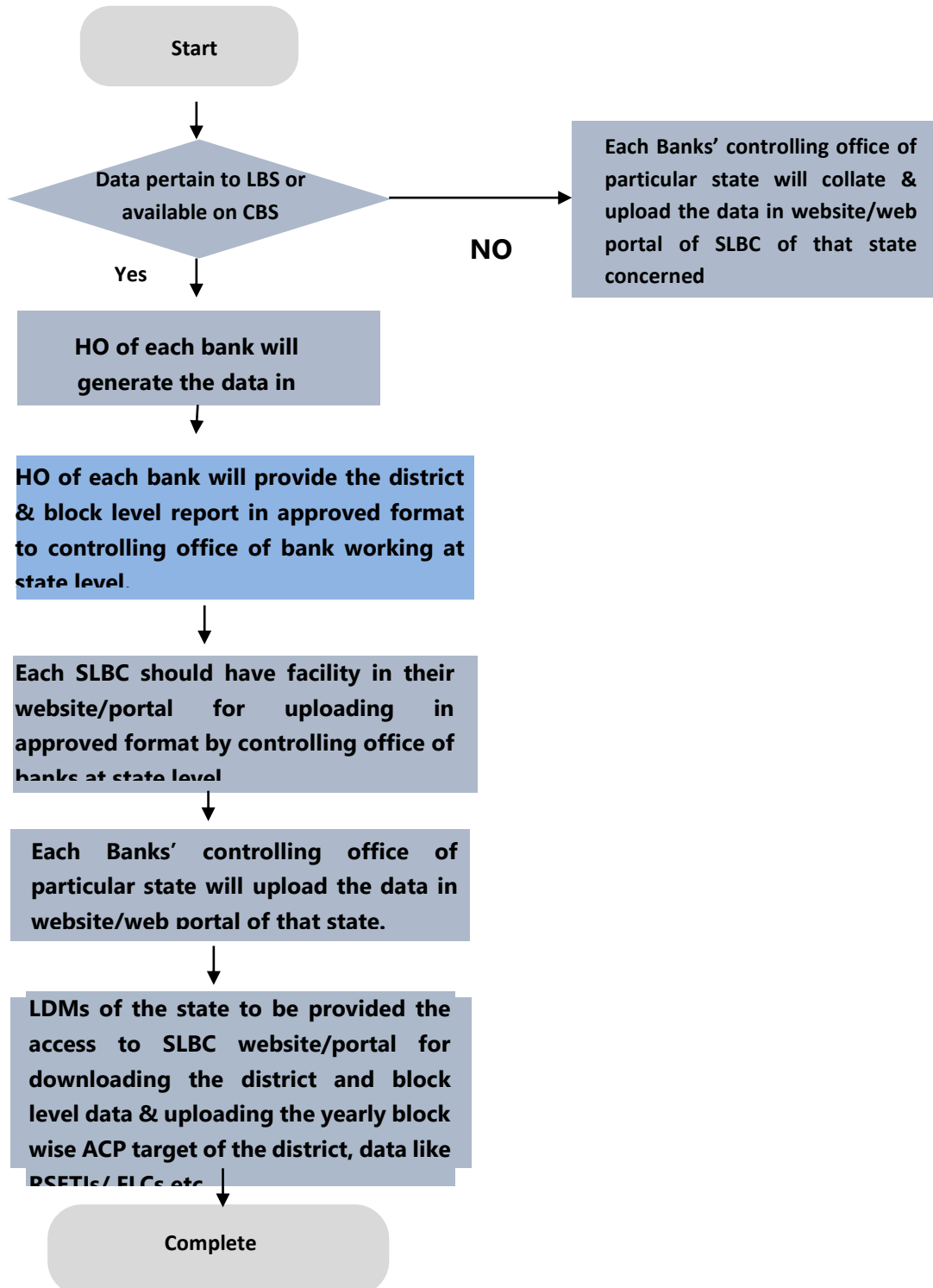
- SLBC Convenor bank must ensure that their data feeding website/web portal is having a provision for uploading the data in approved format by controlling office of each bank working at state level.
- There are 29 formats (flat files) for the data pertains to CBS or available through MIS of the bank.
- Other than formats mentioned above, there are 04 excel formats for data pertains to FLCs & RSETI, which is required to be collected from the controlling office of banks at state level.
- For Data pertaining to State Government/ Other data (which is not available on CBS or MIS of the bank), SLBC Convenor bank may follow their existing procedure or devise the new procedure.
- SLBC Convenor bank must ensure that LDMs are able to access web portal of SLBC to download the block wise data of their respective district.
- SLBC Convenor bank should provide the access to controlling offices of banks of respective state on SLBC web portal to download the uploaded data to verify the correctness of data.
- SLBC Convenor bank must ensure that their data feeding website/web portal is having a provision for uploading the block wise ACP target data in approved format by LDMs of that state.

## Role of Lead District Managers (LDMs)

- LDMs must upload the block wise ACP target of the district on SLBC portal of the state, by 15<sup>th</sup> April of the starting of the financial year.
- LDMs shall download the block wise information of district for review purpose.

The flow chart describing the procedure to be followed in this regard is as follows.

### FLOW CHART





**Compendium of instructions - District Level Review Committee (DLRC)**

**Preamble:** The District Level Review Committee (DLRC), a district level forum under the aegis of Lead Bank Scheme, primarily aims at facilitating stakeholders to undertake review of the district level credit plans and to devise workable solutions for enhancing flow of credit to deserving sectors, besides serving as a platform for Public Representatives to share their valuable feedback for improvising strategy.

**Objectives:** DLRC forum shall function with the objective of evaluating the progress made in the implementation of Schemes included in District Credit Plan/ Annual Action Plan, identifying problem areas and devising suitable remedial steps. The forum shall act as a platform for public representatives to share their views and opinions on credit needs of the districts and issues and concerns relating to banking services etc. While the objective of the DCC is to serve as a coordination and implementation forum, the DLRC is expected to serve as a review forum.

**Composition:** The DLRC forum shall be chaired by the District Collector/ District Magistrate and attended by all members of the District Consultative Committee (DCC). Public representatives (MPs/ MLAs/ Zilla Panchayat Chiefs) shall invariably invited to DLRC meetings. The forum may also have representatives of State Minority Commission, SC/ ST Corporation and representatives of the group of beneficiaries of rural lending. The forum may also consider inviting people with the expertise in the fields, such as progressive farmers and local industrialists as special invitees.

The office of the Lead District Manager (LDM) shall be responsible for convening the meetings of DRLCs and for providing secretarial support for smooth functioning of the forum.

**Frequency of the meetings:** DLRC meetings may be held on a quarterly basis, as hitherto.

**Indicative agenda:** The primary aim of the DLRC forum shall be to review the performance under the aggregated district credit plan on a regular basis. The forum shall also undertake review of lending to priority sectors, Government Sponsored Schemes, performance of banks under various micro insurance and investment schemes launched by the Govt. of India.

As the DLRC forum has public representatives as members who are well versed with the ground realities, their views and opinions on the credit needs of the district may be obtained and the same may be considered during the preparation of Potential Linked



Plan (PLP) by NABARD. Responses to queries from public representatives need to be accorded highest priority and attended to promptly.

**General instructions:**

- Since public representative are the most important constituents of the DLRC forum, Lead banks must fix dates of DLRC meetings taking into account the convenience of the MPs and circulate the agenda papers to MPs well in advance.
- Lead banks should invariably invite MPs and other public representatives in functions conducted by banks in the districts such as opening of new branches, distribution of KCCs, SHG credit linkage programmes etc.
- Deliberations in the DLRC forum may be held as per the indicative agenda. All other issues such as review of FIP, issues related to IT enabled FI, monitoring of FLCs and RSETIs, scaling up FL efforts, enhancing/augmenting farmers' income , SHG/ SME financing etc. should be deliberated in DCC as per extant instructions.
- Lead Banks should prepare an Annual Schedule of DLRC meetings on Calendar year basis for all districts in consultation with the Chairperson of the meetings, Lead District Officer of the RBI and Public Representatives. This yearly Calendar should be prepared in the beginning of each year and circulated to all members as advance intimation for blocking future dates to attend the DLRC meetings and the meetings should be conducted as per the calendar. While preparing the Calendar, it should be ensured that DCC and DLRC meetings are not held simultaneously.
- As per extant instructions on LBS, a pre-PLP meeting is required to be convened by LDM during June every year to be attended by banks, Government agencies, etc., to obtain their views and concerns regarding credit potential (sector/ activity-wise) and deliberate on major financial and socio-economic developments in the district in the last one year and priorities to be set out for inclusion in the PLP. With a view to gain valuable insights on credit needs of the districts from public representatives who are well versed with the ground realities, DLRC for June quarter may be held prior to the pre-PLP meeting.

## List of Circulars/ /Guidelines/ Instructions

Sr. No.	Circular No.	Date	Subject
1.	FIDD.CO.LBS.No. S1416/02.01.014/2022-23	January 3, 2023	Expanding and Deepening of the Digital Payments Ecosystem
2.	<a href="#">FIDD.CO.LBS.BC.No.22/02.01.001/2019-20</a>	March 30, 2020	Amalgamation of Public Sector Banks – Assignment of SLBC/ UTLBC Convenorship and Lead Bank responsibilities
3.	<a href="#">FIDD.CO.LBS.BC.No.20/02.01.001/2019-20</a>	March 26, 2020	Formation of new Union Territory of The Dadra and Nagar Haveli and Daman and Diu – Assignment of UTLBC Convenorship
4.	FIDD.CO.LBS. No.1797 / 02.01.001 / 2019-20	February 27, 2020	Inclusion of Wholly Owned Subsidiaries (WOS) of Foreign Banks under Lead Bank Scheme
5.	FIDD.CO.LBS. No.1551 / 02.01.001 / 2019-20	January 23, 2020	Expanding and Deepening of Digital Payments Ecosystem
6.	FIDD.CO.LBS. No.1488 / 02.01.001 / 2019-20	January 13, 2020	National Strategy for Financial Inclusion (NSFI): 2019-2024 – Universal Access to Financial Services
7.	<a href="#">FIDD.CO.LBS.BC.No.16/02.01.001/2019-20</a>	December 26, 2019	Formation of new Union Territory of Jammu and Kashmir and Union Territory of Ladakh – Assignment of UTLBC Convenorship
8.	FIDD.CO.LBS. No.1036 / 02.01.001 / 2019-20	November 20, 2019	Extension of Kisan Credit Card (KCC) Scheme to Animal Husbandry Farmers and Fisheries
9.	<a href="#">FIDD.CO.LBS.BC.No.13/02.01.001/2019-20</a>	October 7, 2019	Expanding and Deepening of Digital Payments Ecosystem
10.	FIDD.CO.LBS. No.475 / 02.01.001 / 2019-20	August 27, 2019	Recommendations of the High-Level Committee on Deepening of Digital Payments – Constitution of a Sub-Committee on Digital Payments
11.	<a href="#">FIDD.CO.LBS.BC.No.09/02.01.001/2019-20</a>	August 13, 2019	Direct Benefit Transfer (DBT) Scheme – Implementation
12.	FIDD.CO,LBS. No.387 / 02.01.001 / 2019-20	August 07, 2019	Financing of projects under Agri-clinics and Agri-business center scheme – Review at meetings
13.	FIDD.CO.LBS. No.21 / 02.01.001 / 2019-20	July 03, 2019	Revamp of Lead Bank Scheme – Action Points for SLBC Convenor Banks/ Lead Banks – Developing a Standardized system for data flow and its management by SLBC/ UTLBC Convenor Banks on SLBC/ UTLBC websites

<b>Sr. No.</b>	<b>Circular No.</b>	<b>Date</b>	<b>Subject</b>
14.	FIDD.CO.LBS. No.2595 / 02.01.001 / 2018-19	June 24, 2019	Aligning roadmap for unbanked villages having population more than 5000 with revised guidelines on Branch Authorization Policy – Regional Rural Banks
15.	FIDD.CO.LBS. No.2431 / 02.01.001 / 2018-19	May 28, 2019	Payments Banks – Participation under Lead Bank Scheme
16.	<a href="#">FIDD.CO.LBS.BC. No.16 / 02.01.001 / 2018-19</a>	March 25, 2019	Assignment of SLBC/UTLBC Convenorship – State of Gujarat and Union Territories of Daman & Diu and Dadra & Nagar Haveli
17.	FIDD.CO.LBS. No.3712/02.01.001/2017-18	June 05, 2018	Roadmap for opening banking outlets in villages with population more than 5000 without a bank branch of a scheduled commercial bank
18.	FIDD.CO.LBS. No.3671/02.01.001/2017-18	May 30, 2018	Lead Bank Scheme – Strengthening of Monitoring Information System (MIS)
19.	<a href="#">FIDD.CO.LBS.BC. No.20/02.01.001/2017-18</a>	April 06, 2018	Action Points for Lead Banks on Enhancing the Effectiveness of Lead District Managers (LDMs)
20.	<a href="#">FIDD.CO.LBS.BC.No.19/02.01.001/2017-18</a>	April 06, 2018	Revamp of Lead Bank Scheme - Action Points for SLBC Convenor Banks/ Lead Banks
21.	FIDD.CO.LBS. No.3017 / 02.01.001 / 2017-18	April 02, 2018	Small Finance Banks – Participation under Lead Bank Scheme
22.	<a href="#">FIDD.CO.LBS.BC. No.31/02.01.001/2016-17</a>	June 08, 2017	Circular on Aligning roadmap for unbanked villages with population more than 5000 with revised Guidelines on Branch Authorisation Policy.
23.	<a href="#">FIDD.CO.LBS.BC. No.16/02.01.001/2016-17</a>	September 29, 2016	Doubling of Farmers' Income by 2022 - Measures
24.	FIDD.CO.LBS. No.5673/ 02.01.001/2015-16	May 20, 2016	Lead Bank Scheme- strengthening of Monitoring Information System (MIS)
25.	<a href="#">FIDD.CO.LBS.BC. No.17/ 02.01.001/2015-16</a>	January 14, 2016	Direct Benefit Transfer (DBT) Scheme – Seeding of Aadhaar in Bank Accounts- Clarification
26.	<a href="#">FIDD.CO.LBS.BC. No.82/02.01.001/2015-16</a>	December 31, 2015	Roadmap for opening brick and mortar branches in villages with population more than 5000 without a bank branch of a scheduled commercial bank
27.	<a href="#">RPCD. CO.LBS. BC. No. 93 /02.01.001/2013-14</a>	March 14, 2014	Annual Credit Plans – Potential Linked Plan (PLPs) prepared by NABARD
28.	<a href="#">RPCD. CO.LBS. BC. No. 11 /02.01.001/2013-14</a>	July 09, 2013	Direct Benefit Transfer (DBT) Scheme – Implementation - Guidelines
29.	RPCD.CO.LBS.BC.No.12/ 02.08.001/2013-14	July 11, 2013	Assignment of Lead Bank Responsibility in districts of Metropolitan Areas

<b>Sr. No.</b>	<b>Circular No.</b>	<b>Date</b>	<b>Subject</b>
30.	<a href="#">RPCD. CO.LBS. BC. No. 75 /02.01.001/2012-13</a>	May 10, 2013	Direct Benefit Transfer (DBT) Scheme – Implementation
31.	<a href="#">RPCD. CO.LBS. BC. No. 68 /02.01.001/2012-13</a>	March 19, 2013	Lead Bank Scheme – Strengthening of Monitoring Information System
32.	<a href="#">RPCD.CO.LBS.BC. No.86/02.01.001/2011-12</a>	June 19, 2012	Roadmap-Provision of banking services in villages with population below 2000
33.	<a href="#">RPCD. CO. LBS. B.C. No. 68/02.01.001/2011-12</a>	March 29, 2012	SLBC Website - Standardization of information / data
34.	<a href="#">RPCD. CO. LBS. B.C. No. 67/02.01.001/2011-2012</a>	March 20, 2012	Lead Bank Scheme - District Consultative Committee (DCC) - Inclusion of Director of MSME-DI
35.	<a href="#">RPCD. CO.LBS. BC. No.60 /02.08.001/2011-12</a>	February 17, 2012	Lead Bank Scheme - Participation of public representatives like MP/MLA/ ZP Chiefs in District Level Review Committee (DLRC) meetings
36.	<a href="#">RPCD.CO.LBS.BC.No.74 /02.19.010/2010-11</a>	May 30, 2011	Resolution of issues regarding allocation of villages under Electronic Benefit Transfer (EBT) scheme and roadmap for providing banking services in villages with population above 2000 under Financial Inclusion Plan (FIP)
37.	<a href="#">RPCD.CO.LBS.BC. No.44 /02.19.10/2010-11</a>	December 29, 2010	Lead Bank Scheme – Conduct of State Level Bankers' Committee (SLBC)/Union Territory Level Bankers' Committee (UTLBC) meetings
38.	<a href="#">RPCD.CO.LBS.HLC.BC. No. 21/02.19.10/2010-11</a>	September 16, 2010	High Level Committee to Review Lead Bank scheme- Providing banking services in every village having population of over 2000
39.	<a href="#">RPCD.CO.LBS.BC. No.15 /02.19.10/2010-11</a>	July 26, 2010	Lead Bank Scheme - Revitalising SLBC Meetings
40.	<a href="#">RPCD.CO.LBS.BC.57/ 02.19.10/2009-2010</a>	March 02, 2010	Report of the High Level Committee to Review Lead Bank Scheme - Implementation of the Recommendations - Lead banks and SCBs
41.	<a href="#">RPCD.CO.LBS.HLC.BC.No.56 /02.19.10/2009-10</a>	February 26, 2010	Report of the High Level Committee to Review Lead Bank Scheme - Implementation of the Recommendations - SLBC Convenor banks
42.	<a href="#">RPCD. CO. LBS. HLC.BC. No. 43/02.19.10/2009-10</a>	November 27, 2009	High Level Committee to review LBS- Providing banking services in every village having population of over 2000 by March 2011
43.	<a href="#">RPCD.LBS.CO.BC. No.111/02.13.03/2008-09</a>	June 02, 2009	Sub-Committee of SLBC for Export Promotion

<b>Sr. No.</b>	<b>Circular No.</b>	<b>Date</b>	<b>Subject</b>
44.	<a href="#">RPCD.LBS.CO.BC. No.79/02.01.01/2008-2009</a>	December 30, 2008	Inclusion of issues pertaining to MSME Sector in SLBC meeting
45.	RPCD.LBS.CO.No. 10911/02.02.01/ 2006-07	May 22, 2007	Credit Deposit Ratio – Implementation of the recommendations of Expert Group on CD Ratio - Clarifications
46.	<a href="#">RPCD.LBS.CO.BC. No.33 /02.18.02/2006-07</a>	November 15, 2006	Lead Bank Scheme - Inclusion of National Horticulture Board as a permanent member of SLBC of the respective State
47.	RPCD. LBS. BC. No.20 /02.01.01/2006-07	August 30, 2006	Financial Inclusion by extension of banking services with 'No Frills' accounts and issue of GCC
48.	RPCD. LBS. BC. No.52 /02.02.001/2005-06	December 06, 2005	Financing of projects under Agri clinics & Agri Business Centres Scheme – Review at meetings
49.	<a href="#">RPCD. No. LBS. BC. 50 /02.01.01/2005-06</a>	December 06, 2005	Participation in various fora under Lead Bank Scheme
50.	RPCD. CO.LBS. BC. No.47 /02.01.001/2005-06	November 09, 2005	Credit Deposit Ratio - Implementation of recommendations of expert group on CD Ratio
51.	<a href="#">RPCD. CO.LBS. BC. No.11 /02.01.001/2005-06</a>	July 06, 2005	Participation of MPs/Public Representatives in DLRC meetings - Functions relating to Self Help Groups (SHGs) Credit Linkage Programme
52.	RPCD. CO.LBS. BC. No.93 /02.01.001/2004-05	April 11, 2005	Rural lending - ACPs based on the Potential Linked Plans (PLPs) prepared by NABARD
53.	<a href="#">RPCD. CO.LBS. BC. No.76 /02.01.001/2004-05</a>	January 28, 2005	Participation of private sector banks under various fora under Lead Bank Scheme
54.	RPCD.LBS(SAA).BC. No.62 /08.01.00/2004-05	December 08, 2004	Relaxation in Service Area Norms
55.	<a href="#">RPCD. CO.LBS. BC. No.5 /02.01.001/2004-05</a>	July 16, 2004	Lead Bank Scheme - Participation of Members of Parliament and Public Representatives in District Level Review Committee (DLRC) meetings
56.	RPCD. CO.LBS. BC. No.56 /02.01.001/2003-04	December 20, 2003	Credit Flow to Boost Economic Growth
57.	RPCD. CO.LBS. BC. No.14 /02.01.001/2003-04	July 29, 2003	Convening DLRC meetings - Late submission of reports by lead banks
58.	RPCD. CO.LBS. BC. No.59 /02.01.001/2002-03	January 06, 2003	Lead Bank Scheme - Participation of Members of Parliament and Public Representatives in District Level Review Committee (DLRC) meetings
59.	RPCD. CO.LBS. BC. No.106 /02.01.001/2001-02	June 14, 2002	Lead Bank Scheme - Participation of Members of Parliament and Public

<b>Sr. No.</b>	<b>Circular No.</b>	<b>Date</b>	<b>Subject</b>
			Representatives in District Level Review Committee (DLRC) meetings
60.	RPCD. CO.LBS. BC. No.85 /02.01.001/2000-01	May 09, 2001	Lead Bank Scheme - Participation of Members of Parliament and Public Representatives in District Level Review Committee (DLRC) meetings
61.	RPCD. CO.LBS. BC. No.81 /02.01.001/2000-01	April 27, 2001	Lead Bank Scheme - Convening of DLRC Meetings on Quarterly Basis - Monitoring thereof
62.	RPCD.LBS.BC.32/02.01.01/2000-01	November 03, 2000	Lead Bank Scheme - Holding of District Level Review Committee Meeting
63.	RPCD.No.LBS.BC.86/02.01.01/1996-97	December 16, 1996	Inclusion of National Commission for Scheduled Castes/Tribes in State Level Bankers Committees (SLBCs)
64.	RPCD.No.LBS.BC.13/02.01.01/1996-97	July 19, 1996	Inclusion of Representatives of Khadi and Village Industries Commission/Boards in SLBC/DCC
65.	RPCD.No.LBS.BC.118/02.01.01/94-95	February 18, 1995	Credit Deposit Ratio of Banks in Rural and Semi-urban Areas
66.	RPCD.No.LBS.BC.112/LB C.34/88-89	April 28, 1989	State Level Bankers' Committee - Meetings
67.	RPCD.No.LBS.BC.12/65/88-89	August 11, 1988	Service Area Approach - Constitution of Block Level Bankers' Committees
68.	RPCD.No.LBS.BC.100/55-87/88	April 22, 1988	Lead Bank Scheme - District Credit Plan - Annual Action Plan
69.	RPCD.No.LBS.BC.87/65-87/88	March 14, 1988	Rural Lending - Service Area of Bank Branches
70.	RPCD.No.LBS.BC.69/LB S.34-87/88	December 14, 1987	Review of the Annual Action Plans by State Level Bankers Committees (SLBCs)
71.	RPCD.No.LBS.524/55-86/87	April 28, 1987	Lead Bank Scheme - Preparation of District Credit Plans/Annual Action Plans
72.	RPCD.No.LBS.430/55/86-87	March 03, 1987	Lead Bank Scheme - District Credit Plans - Guidelines for Fourth Round
73.	RPCD.No.LBC.363/1-84	November 02, 1984	Integration of Annual Action Plans (AAPs) with the Performance Budgets of Bank Branches
74.	RPCD.No.LBC.162/1-84	September 06, 1984	Integration of Annual Action Plans (AAPs) with the Performance Budgets of Bank Branches

<b>Sr. No.</b>	<b>Circular No.</b>	<b>Date</b>	<b>Subject</b>
75.	RPCD.No.LBC.135/55-84	August 30, 1984	Lead Bank Scheme - Annual Action Plan for 1985 - Guidelines for Formulation of
76.	RPCD.No.LBC.96/1-84	January 18, 1984	Lead Bank Scheme - Appointment of Lead Bank Officer - District Co-ordinators
77.	RPCD.No.LBC.739/1-83	August 04, 1983	Recommendations of the Working Group to Review the Working of the Lead Bank Scheme
78.	RPCD.No.3096/C.517-82/83	April 13, 1983	Convenorship of the State Level Bankers' Committees
79.	DBOD.No. BP.B. BC 74/C/462(E.9)-80	June 18, 1980	Credit Deposit Ratio of banks in Rural and Semi-Urban Areas
80.	DBOD.NO.TEP.20/C.517-77	February 02, 1977	State Level Bankers' Committee
81.	DBOD.No. BD.2955/ C.168-70	August 11, 1970	Lead Bank Scheme
82.	DBOD.No. BD4327/ C.168-169	December 23, 1969	Branch Expansion Programme- Allocation of Districts under the Lead Bank Scheme

## Other References of Directions / Circulars Relevant to Lead Bank Scheme

Sr. No.	Reference No	Date	Subject
1	<a href="#">FIDD.GSSD.CO.BC.No.0 9/09.01.01/2022-23</a>	July 20, 2022	Master Circular – Deendayal Antyodaya Yojana - National Rural Livelihoods Mission (DAY-NRLM) [Public Sector Banks, Private Sector Banks (including Small Finance Banks)]
2	<a href="#">FIDD.CO.Plan.BC.5/04.0 9.01/2020-21</a>	September 04, 2020 (updated as on October 20, 2022)	Master Directions - Priority Sector Lending (PSL) – Targets and Classification [All Commercial Banks including Regional Rural Banks, Small Finance Banks, Local Area Banks and Primary (Urban) Co-operative Banks other than Salary Earners' Banks]
3	<a href="#">FIDD.CO.FID.BC.No.1/12 .01.033/2022-23</a>	April 01, 2022	Master Circular on SHG-Bank Linkage Programme [All SCBs]
4	<a href="#">FIDD.GSSD.BC.No.11/09 .10.001/2022-23</a>	August 02, 2022	Master Circular on Credit Facilities to Minority Communities [All SCBs (excluding RRBs and Foreign banks with less than 20 branches)]
5	<a href="#">FIDD.CO.GSSD.BC.No.1 0/09.09.001/2022-23</a>	August 01, 2022	Master Circular - Credit Facilities to Scheduled Castes (SCs) & Scheduled Tribes (STs) [All SCBs (including Small Finance Banks)]
6	<a href="#">FIDD.GSSD.CO.BC.No.0 3/09.16.03/2021-22</a>	April 05, 2021	Deendayal Antyodaya Yojana - National Urban Livelihoods Mission (DAY-NULM) [All SCBs & SFBs]
7	<a href="#">DBR.RRB.BL.BC. No.40 / 31.01.002 / 2018-19</a>	May 31, 2019	Rationalisation of Branch Authorisation Policy – Revision of Guidelines (RRBs)
8	<a href="#">FIDD.CO.FSD.BC No.9/05.10.001/2018-19</a>	October 17, 2018	Master Direction – Reserve Bank of India (Relief Measures by Banks in Areas affected by Natural Calamities) Directions 2018 – SCBs (including SFBs and excluding RRBs)
9	<a href="#">FIDD.CO.FSD.BC. No.10/05.10.001/2018-19</a>	October 17, 2018	Master Direction – Reserve Bank of India (Relief Measures by Banks in Areas affected by Natural Calamities) Directions 2018 – RRBs



<b>Sr. No.</b>	<b>Reference No</b>	<b>Date</b>	<b>Subject</b>
10	<a href="#">FIDD.MSME &amp; NFS. 12/06.02.31/2017-18</a>	July 24, 2017 (updated as on July 29, 2022)	Master Direction - Lending to Micro, Small & Medium Enterprises (MSME) Sector [all SCBs (excluding RRBs)]
11	<a href="#">FIDD. FLC. BC. No. 11/12.01.018/2017-18</a>	July 13, 2017	Financial Literacy by FLCs (Financial Literacy Centres) and rural branches - Revision in funding limits, Audio-visual content and provision of hand held projectors [Scheduled Commercial Banks (Including RRBs & Small Finance Banks)]
12	<a href="#">FIDD.CO.SFB.No.9/04.0 9.001/ 2017-18</a>	July 06, 2017	Small Finance Banks – Compendium of Guidelines on Financial Inclusion and Development.
13	<a href="#">DBR.No. BAPD.BC.69/22.01.001/2 016-17</a>	May 18, 2017	Rationalisation of Branch Authorisation Policy- Revision of Guidelines [All Domestic SCBs (excluding RRBs), SFBs Payments Banks and LABs]