

*"Every morning we are born again.
What we do today is what
matters most."
~ Siddhartha Gautama.*





CA Prateek Taldar

- Qualified Chartered Accountant with diverse experience in Finance accounting & auditing.
- Worked with global companies like PwC and NatWest.
- Passionate about making accounts and costing easy for non-finance students, leading to a career in teaching.

Agenda

- ✓ **30 Days Study Plan**
- ✓ **Revision Strategy**
- ✓ **Important Topic List**
- ✓ **Live Q&A**

PHASE I ON-LINE EXAMINATION:

Paper	Streams/ Subject	Maximum Marks	No. of Questions	Duration
Paper 1 All Streams: Multiple choice questions on the subjects	English Language	25	20	60 minutes
	Quantitative Aptitude	25	20	
	Test of Reasoning	25	20	
	General Awareness (including some questions related to Financial Sector)	25	20	
	Total	100	80	
Paper 2	General Stream: Multiple choice questions on subjects Commerce, Accountancy, Management, Finance, Costing, Companies Act, Economics and Pension Sector.	100	50	40 minutes
	Information Technology, Finance and Accounts, Research (Economics), Research (Statistics), Legal and Official Language (Rajbhasha) Streams: Multiple choice questions on Specialised subject related to stream.	100	50	40 minutes

30-Day Study Plan for PFRDA Grade A 2025 (Phase 1 on 6th September)

	Topic 1 (3-3.5-Hours)	Topic to Cover/ Chapter in the course	Topic 2 (3.5-4 Hours)	Topic to Cover/ Chapter in the course
6 August	Economics	National Income: Concepts and Measurement "Classical & Keynesian Approach Determination of Output and Employment, Demand & Supply; Market Structures"	Commerce & Accountancy	Basics of Accounting, Accounting - Accounting Principles & Conventions, Accounting as Financial Information System, Overview of Accounting Standards & Ind AS, Accounting Standard - Inventories, Accounting for Depreciation
7 August	Economics	Complete Consumption & Investment Function; Multiplier & Accelerator; IS-LM, Business Cycles; Inflation & Philips Curve,	Commerce & Accountancy	Accounting Standard - Revenue Recognition & Fixed Assets, Accounting Standard - Forex Exchange Transactions & Investments, Financial Statements: Balance Sheet, P&L Account
8 August	Economics	Demand & Supply for Money & Monetary Policy, Fiscal Policy & Balance of Payments, Foreign Exchange Markets; Non-Banking Financial Institutions	Commerce & Accountancy	Financial Statements: Cash Flow Statement & Concept of Fund Flow Statement, Ratio Analysis , Basics of Accounting for Share Capital Transactions , Bonus Shares & Right Shares, Employees Stock Option ,Buy-Back of Securities
9 August	Quant/Reasoning	Practice & Learn Weaker Topics	English	Practice Tests & Questions
10 August	General Awareness	March 2025	General Awareness	April 2025
11 August	PFRDA Phase 1 Paper 1 Full Length Mock 1 + Complete Pending Topics			
12 August	PFRDA Phase 1 Paper 1 Full Length Mock 2 + Complete Pending Topics			
13 August	Finance	Role and Functions of Regulatory bodies in Financial Sector, Primary and Secondary Markets, Basics of Derivatives: Forward, Futures and Swap	Management	Management Approaches Part 1 , 2 & 3, Motivation & Morale & Basics of Content Theories

30-Day Study Plan for PFRDA Grade A 2025 (Phase 1 on 6th September)				
14 August	Finance	Basics of Derivatives: Forward, Futures and Swap Recent Developments in the Financial Sector, Primary and Secondary Markets, Financial Inclusion, Public Private Partnership	Management	Complete Motivation: Content Theories, Complete Motivation: Process Theories,
15 August	Finance	GST & Finance Commission, Fiscal Policy & FRBM, Inflation	Management	Leadership: Introduction & Styles, Leadership Theories, Human Resource Development, Communication Part 1 & 2 & Miscellaneous
16 August	General Awareness	June 2025	English	Practice Tests & Questions
17 August	Quant	Practice & Learn Weaker Topics	Reasoning	Practice & Learn Weaker Topics
18 August	PFRDA Phase 1 Paper 1 Full Length Mock 3 + Complete Pending Topics			
19 August	PFRDA Phase 1 Paper 1 Full Length Mock 4 + Complete Pending Topics			
20 August	Costing	Overview of Costing, Objectives & Scope of Cost & Management Accounting Complete Methods of Costing, Marginal Costing	Companies Act	Introduction to Companies Act 2013 & Brief Background Companies Act Chapter III (Prospectus & Allotment of Securities) Companies Act Chapter IV (Share Capital & Debenture- Part 1) Companies Act Chapter VIII (Declaration & Payment of Dividend) Companies Act Chapter X (Audit & Auditor Part 2)
21 August	Costing	Budgetary Control & Standard Costing Lean System & Innovation Part 1 (Introduction, Just-in-Time, Kaizen, 5S) Lean System & Innovation Part 2 (TPM, One Piece Flow, Six Sigma, BPR)	Companies Act	Companies Act Chapter XI (Appointment & Qualification of Directors) Companies Act Chapter XII (Meetings of Board & Its Powers) Companies Act Chapter XXVII (National Company Law Tribunal & Appellate Tribunal) Amendments & Updates
22 August		Status of pension sector in India Types of retirement schemes in India and their features National Pension System Atal Pension Yojana		

A	B	C	D	E
30-Day Study Plan for PFRDA Grade A 2025 (Phase 1 on 6th September)				
21 August	Costing	& standard costing Lean System & Innovation Part 1 (Introduction, Just-in-Time, Kaizen, 5S) Lean System & Innovation Part 2 (TPM, One Piece Flow, Six Sigma, BPR)	Companies Act	Companies Act Chapter XI (Appointment & Qualification of Directors) Companies Act Chapter XII (Meetings of Board & Its Powers) Companies Act Chapter XXVII (National Company Law Tribunal & Appellate Tribunal) Amendments & Updates
22 August	Pension Sector	Status of pension sector in India Types of retirement schemes in India and their features National Pension System Atal Pension Yojana Basics of investment	Pension Sector	Complete All Government Scheme
23 August	Quant/Reasoning	Practice & Learn Weaker Topics	English	Practice Tests & Questions
24 August	General Awareness	July 2025	General Awareness	August 2025
25 August	PFRDA Phase 1 Paper 1 Full Length Mock 5 + Complete Pending Topics			
26 August	PFRDA Phase 1 Paper 1 Full Length Mock 6 + Complete Pending Topics			
27 August	General Awareness	Complete Budget & Survey Highlights	Economics	Complete Revision with PYQs
28 August	Finance	Complete Revision with PYQs	General Awareness	March , April 2025
29 August	Companies Act	Complete Revision with PYQs	Commerce & Accounts	Complete Revision with PYQs
30 August	General Awareness	May , June 2025	General Awareness	July, August 2025
31 August	Costing	Complete Revision with PYQs	Pension Sector	Revise Government Schemes with PYQs
1 September	PFRDA Phase 1 Paper 1 Full Length Mock 7 + Complete Pending Topics			
2 September	PFRDA Phase 1 Paper 1 Full Length Mock 8 + Complete Pending Topics			
3 September	Quant/Reasoning	Practice Tests & Questions	English	Practice Tests & Questions
4 September	PFRDA Phase 1 Paper 1 Full Length Mock 9 + Complete Pending Topics			
5 September	PFRDA Phase 1 Paper 1 Full Length Mock 10 + Complete Pending Topics			
6 September	PFRDA Grade A Phase 1! Best of Luck!			

Syllabus for Paper 2 for General Stream (Common Syllabus for both phases)**A. Commerce & Accountancy**

- a) Accounting as a financial information system;
- b) Accounting Standards with specific reference to Accounting for Depreciation, Inventories, Revenue Recognition, Fixed Assets, Foreign Exchange Transactions, Investments.
- c) Cash Flow Statement, Fund flow statement, Financial statement analysis; Ratio analysis;
- d) Accounting for Share Capital Transactions including Bonus Shares, Right Shares.
- e) Employees Stock Option and Buy-Back of Securities.
- f) Preparation and Presentation of Company Final Accounts.

B. Management

- a) Management: its nature and scope; The Management Processes; Planning, Organization, Staffing, Directing and Controlling;
- b) The Role of a Manager in an Organization. Leadership: The Tasks of a Leader;
- c) Leadership Styles; Leadership Theories; A successful Leader versus an effective Leader.
- d) Human Resource Development: Concept of HRD; Goals of HRD;
- e) Motivation, Morale and Incentives: Theories of Motivation; How Managers Motivate; Concept of Morale; Factors determining morale; Role of Incentives in Building up Morale.
- f) Communication: Steps in the Communication Process; Communication Channels; Oral versus Written Communication; Verbal versus non-verbal Communication; upward, downward and lateral communication; Barriers to Communication, Role of Information Technology.

C. Finance**1) Financial System**

- a) Role and Functions of Regulatory bodies in Financial Sector.

2) Financial Markets

- a) Primary and Secondary Markets (Forex, Money, Bond, Equity, etc.), functions, instruments, recent developments.

3) General Topics

- a) Basics of Derivatives: Forward, Futures and Swap
- b) Recent Developments in the Financial Sector
- c) Financial Inclusion- use of technology
- d) Alternate source of finance, private and social cost-benefit, Public-Private Partnership
- e) Direct and Indirect taxes; Non-tax sources of Revenue, GST, Finance Commission, Fiscal Policy, Fiscal Responsibility and Budget Management Act (FRBM),
- f) Inflation: Definition, trends, estimates, consequences, and remedies (control): WPI, CPI - components and trends.

D. Costing

1. Overview of Cost and Management Accounting - Introduction to Cost and Management Accounting, Objectives and Scope of Cost and Management Accounting.
2. Methods of Costing - Single Output/ Unit Costing, Job Costing, Batch Costing, Contract Costing, Process/Operation Costing, Costing of Service Sectors.
3. Basics of Cost Control and Analysis - (i) Standard Costing, (ii) Marginal Costing, (iii) Budget and Budgetary Control.
4. Lean System and Innovation:-
 - a) Introduction to Lean System
 - b) Just-in-Time (JIT)
 - c) Kaizen Costing
 - d) 5 Ss
 - e) Total Productive Maintenance (TPM)
 - f) Cellular Manufacturing/ One-Piece Flow Production Systems
 - g) Six Sigma (SS)
 - h) Introduction to Process Innovation and Business Process Re-engineering (BPR).

E. Companies Act

The Companies Act, 2013 – Specific reference to Chapter III, Chapter IV, Chapter VIII, Chapter X, Chapter XI, Chapter XII and Chapter XXVII.

Chapter	Chapter Title
III	Prospectus and Allotment of Securities
IV	Share Capital and Debentures
VIII	Declaration and Payment of Dividend
X	Audit and Auditors
XI	Appointment and Qualifications of Directors
XII	Meetings of Board and its Powers
XXVII	National Company Law Tribunal and Appellate Tribunal

F. Economics

- a) Demand and Supply, Market Structures, National Income: Concepts and Measurement, Classical & Keynesian Approach Determination of output and employment, Consumption Function, Investment Function, Multiplier and Accelerator, Demand and Supply for Money, IS – LM, Inflation and Phillips Curve, Business Cycles
- b) Balance of Payments, Foreign Exchange Markets, Inflation, Monetary and Fiscal Policy, Non-banking Financial Institutions.

G. Pension Sector

- a) Status of pension sector in India
- b) Types of retirement schemes in India and their features
- c) National Pension System
- d) Atal Pension Yojana
- e) Annuity Plans
- f) Basics of investment

WHEN
SOMETHING
IS IMPORTANT
ENOUGH
YOU DO IT
EVEN IF
THE ODDS
ARE NOT IN
YOUR FAVOR.

- Elon Musk

Quant:

- Percentage
- Profit & Loss
- Ratio & Proportion
- Simplification
- Interest
- Time & Work, Pipes
- Number Series
- Time Speed & Distance, Trains, Boats
- Mixture
- Average
- Ages, Partnership
- Area, Volume
- Probability
- Data Interpretation
- Quadratic Equation

Quant:

Important Topics

- Simplification
- Quadratic Equation
- Number Series
- Percentage
- Ratio & Proportion
- Data Interpretation

Reasoning:

- Alphanumeric Series
- Coding & Decoding
- Syllogism
- Inequality
- Directions
- Ranking & Order
- Blood Relations
- Seating Arrangements
- Puzzles
- Machine Input Output
- Analytical Reasoning

Reasoning:

Important Topics

- Alphanumeric Series
- Coding & Decoding
- Inequality
- Syllogism
- Direction Sense
- Blood Relation
- Seating Arrangements
- Puzzles

Reasoning:

Mostly suggested to cover completely (easy to moderate level).

Still can be done in this order:

1. Ranking, Blood relations, Direction and Distance
2. Puzzles, Seating Arrangements
3. Coding Decoding, Coded Inequalities, input output
4. Syllogisms, Analytical Reasoning

General Awareness:

Current Affairs Syllabus for GA

- National News: MoUs, Summits, and Major Events related to India
- International: Summits and Conferences held abroad
- Financial & Economics News
- Financial Awareness: RBI and SEBI Notification and Regulations
- Defence: Military Exercises, Drills, and Major updates related to the defence sector of India
- Days in News: Major events or days, along with its date and theme
- Persons in News: Obituaries, Appointments, and Retirements
- Sports: Major Tournaments and its Winners
- Science, Technology, and Space
- Awards and Honours
- Environment
- Banking and Economy-Related News
- Reports and Government Schemes
- Books and Authors

General Awareness:

Static GA Syllabus for the PFRDA Grade A

- Chief Ministers and Cabinet Ministers
- National Parks and Sanctuaries
- Airport Locations, Stadiums
- Organisations' Headquarters
- Banks' Headquarters and Taglines
- Power Plants in India
- Indian Dance Forms
- Countries Capitals, and their Currencies
- Important Days

Important Area to Cover for GA:

- **Finance Current Affairs (Budget + Eco Survey)**
- **PIB (Govt Schemes)**
- **Important Circulars - RBI & SEBI**
- Summits and Reports
- MOUs and Agreements, Partnerships and Alliances
- Science and Technology
- Sports
- Awards and Milestones
- Appointments
- Books and Authors

Important Area to Cover for GA:



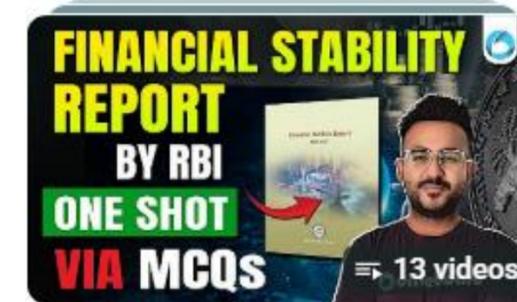
RBI Grade B General Awareness
Public
[View full playlist](#)



Government Schemes for RBI Grade B, NABARD & Other...
[View full playlist](#)



Finance Current Affairs for Regulatory Exams
Updated 7 days ago
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RBI's Reports for RBI Grade B 2025
Public • Updated today
[View full playlist](#)



Economic Survey 2024
[View full playlist](#)



Union Budget 2025-26
Updated 4 days ago
[View full playlist](#)



Reports & Indices for RBI Grade B, NABARD Grade A,...
Updated yesterday
[View full playlist](#)



Finance Current Affairs | June 2025 | RBI
Grade B | PFRDA | SIDBI | SEBI | IRDAI



Optimize Your Time!



Finance Current Affairs | 25th - 31st July |
RBI Grade B | SEBI | IRDAI | IFSCA



People who accomplish big things did small things well.

H. Jackson Brown Jr.

English:

- Spotting Errors
- Fillers
- Parts of Speech
- Subject - Verb agreement
- Nouns
- Pronouns
- Tenses
- Modals
- Conditional Sentences
- Question Tag
- Preposition
- Complex Preposition
- Conjunction
- Articles
- Advance Verbs
- Adjective Adverb
- Synonyms
- Antonyms
- Phrasal Verbs
- Cloze Passage
- Rearrangement / Para jumbles
- Reading Comprehension

English:

Important Topics

- Reading Comprehension (Finance & Economic themes)
- Cloze test
- Sentence Improvement/Correction
- Parajumbles
- Error Spotting
- Vocabulary & Grammar
- Fillers

Power Revision

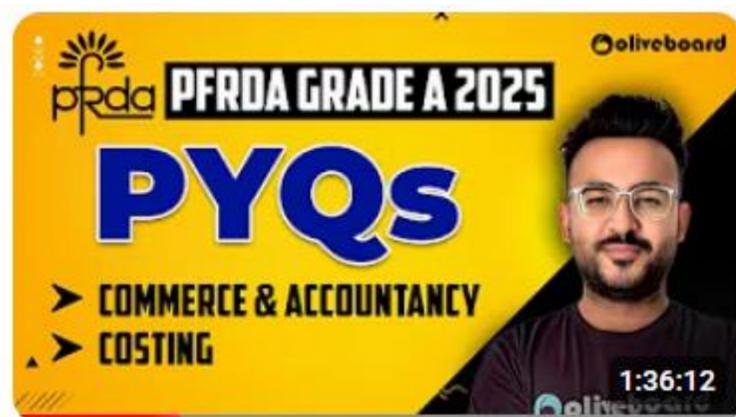
Top Revision Strategy

- PYQs – PFRDA & SEBI – Best way to revise

Top Revision Strategy

➤ PYQs – PFRDA & SEBI also

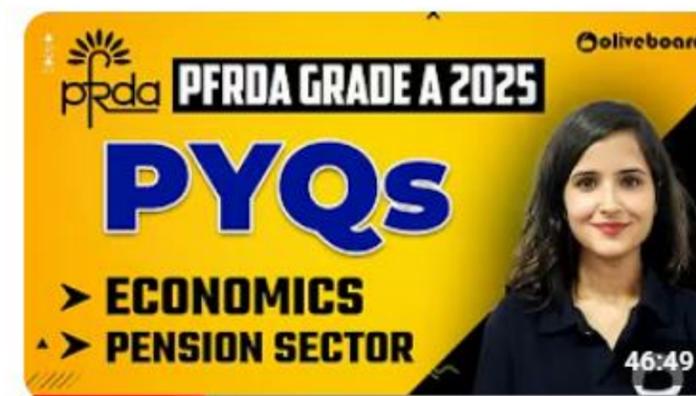
- Go through **Previous Year Questions (PYQs)** — especially from SEBI, and PFRDA.
- Focus on question patterns, not just answers



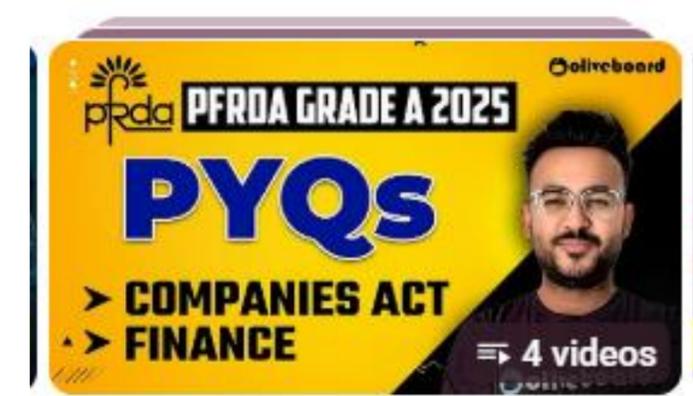
PFRDA Grade A 2025 | PYQs Analysis |
Commerce & Accounts | Costing | PFRDA...



PFRDA Grade A 2025 | PYQs Analysis |
Management | PFRDA PYQs



PFRDA Grade A 2025 | PYQ Analysis |
Economics | Pension Sector | PFRDA PYQs



PYQs for PFRDA Grade A
2025

Top Revision Strategy

- **PYQs – PFRDA & SEBI – Best way to revise**
- **Revision with Short Notes**

Particulars	Note No.	Figure as at the end of Current reporting period	Figure as at the end of Previous reporting period
I. EQUITY AND LIABILITIES			
1) Shareholder's Funds			
(a) Share Capital			
(b) Reserves and Surplus			
(c) Money received against share warrants			
2) Share Application money pending allotment			
3) Non-current Liabilities			
(a) Long term borrowings			
(b) Deferred tax liabilities (net)			
(c) Other long term liabilities			
(d) Long term provisions			
4) Current Liabilities			
(a) Short-term borrowings			
(b) Trade payables			
(c) Other current liabilities			
(d) Short-term provisions			
Total			
II. ASSETS			
1) Non-Current Assets			
(a) Fixed assets			
(i) Tangible assets			
(ii) Intangible assets			
(iii) Capital work-in-progress			
(iv) Intangible assets under development			
(b) Non-current investments			
(c) Deferred tax assets (net)			
(d) Long-term loans and advances			
(e) Other non-current assets			
2) Current Assets			
(a) Current investments			
(b) Inventories			
(c) Trade receivables			
(d) Cash and cash equivalents			
(e) Short term loans and advances			
(f) Other current assets			
Total			

Particulars	Note No.	Figure as at the end of Current reporting period	Figure as at the end of Previous reporting period
Balance Sheet → Financial Position [Sch III Part I]			
I. EQUITY AND LIABILITIES			
1) Shareholder's Funds			
(a) Share Capital			
(b) Reserves and Surplus			
(c) Money received against share warrants			
2) Share Application money pending allotment			
3) Non-current Liabilities			
(a) Long term borrowings			
(b) Deferred tax liabilities (net)			
(c) Other long term liabilities			
(d) Long term provisions			
4) Current Liabilities			
(a) Short-term borrowings			
(b) Trade payables / Creditors			
(c) Other current liabilities			
(d) Short-term provisions			
Total			
II. ASSETS			
1) Non-Current Assets			
(a) Fixed assets			
(i) Tangible assets → Dep ⁿ			
(ii) Intangible assets → Amortization			
(iii) Capital work-in-progress			
(iv) Intangible assets under development → Patent in process			
(b) Non-current investments [Reliance]			
(c) Deferred tax assets (net) → Book Profits			
(d) Long-term loans and advances			
(e) Other non-current assets			
2) Current Assets			
(a) Current investments [Adani]			
(b) Inventories			
(c) Trade receivables / Debtors			
(d) Cash and cash equivalents			
(e) Short term loans and advances			
(f) Other current assets			
Total			

2(40) → FS

GR; P&L etc :- Even Dr Bal. of P&L

I Issue 14th
 II Received 120,000 in Feb
 III March B/S Date
 IV April Allotment Date

Excess money [20,000]

① ESC
 ② PSC

Conspicuous

Not

Building in Progress

RM
 ↓
 WIP
 ↓
 FG
 ↓
 SIT

Depⁿ
 Amortization

Patent in process

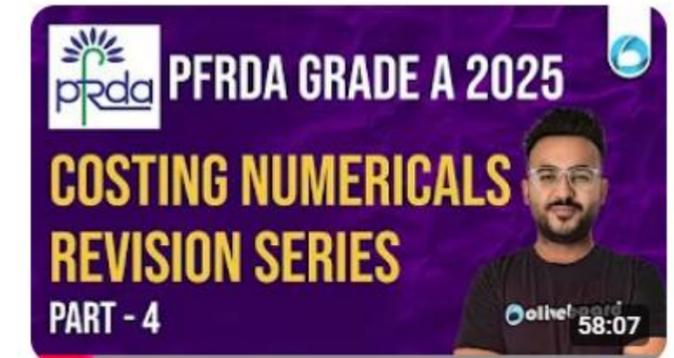
Book Profits < Taxable Profits

Loan given to friend

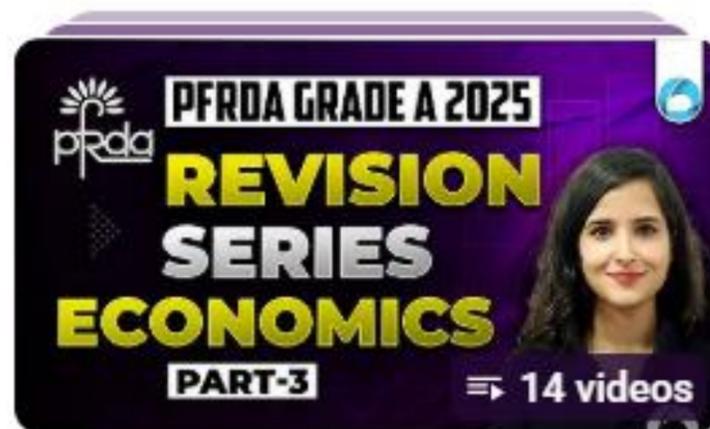
Top Revision Strategy

➤ Revision with Short Notes

- Prioritize formulas, facts, schemes, and HRM theories.
- Do quick 2-3 hr revision marathon of all notes with MCQs Practice.



PFRDA Grade A 2025 | Costing Numericals |
Revision via MCQs | Part 4 | PFRDA | IFSCA...



PFRDA Revision Series 2025

Public • Updated yesterday

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PFRDA Revision Series 2025



Top Revision Strategy

- PYQs – PFRDA & SEBI – Best way to revise
- Revision with Short Notes
- Follow a 60:40 Preparation Strategy

Top Revision Strategy

➤ **Follow a 60:40 Preparation Strategy**

- 60% time: Paper 2 topics – Finance, Management, Pensions, Economics, Accounts. (After Phase 1 you just get 1 month for phase 2)
- 40% time: Quant, Reasoning, English, Current Affairs.
 - Within Paper 2, spend more time on weak areas (e.g., Cost, Accounting, or HRM based MCQs).

Top Revision Strategy

- **PYQs – PFRDA & SEBI – Best way to revise**
- **Revision with Short Notes**
- **Follow a 60:40 Preparation Strategy**
- **MCQ Practice – Mock Tests**

Top Revision Strategy

➤ MCQ Practice – Mock Tests

- Alternate days: Topic-wise /Sectional Test MCQs (1 hour).
- Every 6th day: 1 full mock + in-depth analysis (1.5 hrs).
- Final 7 days: **1 full mock daily**

Top Revision Strategy

Commerce and Accountancy: Financial Statement Analysis	 0.00 Score	 0/0 Correct/Wrong	 0.00% Accuracy	Solution & Analysis
Commerce and Accountancy: Ratio Analysis	 0.00 Score	 0/0 Correct/Wrong	 0.00% Accuracy	Solution & Analysis
Commerce and Accountancy: Accounting as a financial information system	 0.00 Score	 0/0 Correct/Wrong	 0.00% Accuracy	Solution & Analysis
Commerce and Accountancy: Accounting Standards	 -0.25 Score	 0/1 Correct/Wrong	 0.00% Accuracy	Solution & Analysis
Commerce and Accountancy: AS 2	 0.00 Score	 0/0 Correct/Wrong	 0.00% Accuracy	Solution & Analysis
Commerce and Accountancy: AS 9	 0.00 Score	 0/0 Correct/Wrong	 0.00% Accuracy	Solution & Analysis

Oliveboard Topic Test

- Basic Accounting Terms**
- Accounting as Financial Information System
- Basic of Accounting Standards (AS- 2/9/10/11/12)
- Financial Statements Analysis
- Cash Flow Statements
- Fund Flow Statements
- Ratio Analysis
- Bonus and Right Issues of Shares
- Buy Back of Shares
- Employee Stock Option Plan
- Preparation and Presentation of Company Final Accounts
- Management**
- Introduction to Management
- Management Approches
- Leadership: Introduction and Types
- Leadership Theories
- Concept of Human Resource Development

1. What are different types of transactions
- 2. Payment made on account of, but before completion of, a contract, or before acquisition of goods or receipt of services is called as _____.**
 - A. Bad Debts
 - B. Accumulated Depletion
 - C. Accumulated Depreciation
 - D. Advance
 - E. Tax liability
- 3. The amount at which an item appears in the books of account or -financial statements is called as _____.**
 - A. Share Value
 - B. Book Value
 - C. Capital Value
 - D. Capital Assets
 - E. Bonus Shares

➤ **oliveboard Notes**

Top Revision Strategy

PFRDA 2025 Phase1 Paper1 - 1

 100
Max score

 80
Total Questions

 1 Hr
Total Time

[Take Test](#)

PFRDA 2025 Phase1 Paper1 - 2

 100
Max score

 80
Total Questions

 1 Hr
Total Time

[Take Test](#)

PFRDA 2025 Phase1 Paper1 - 3

 100
Max score

 80
Total Questions

 1 Hr
Total Time

[Take Test](#)

PFRDA 2025 Phase1 Paper1 - 4

 100
Max score

 80
Total Questions

 1 Hr
Total Time

[Take Test](#)

PFRDA 2025 Phase1 Paper1 - 5

 100
Max score

 80
Total Questions

 1 Hr
Total Time

[Take Test](#)

Oliveboard Full Mock Test

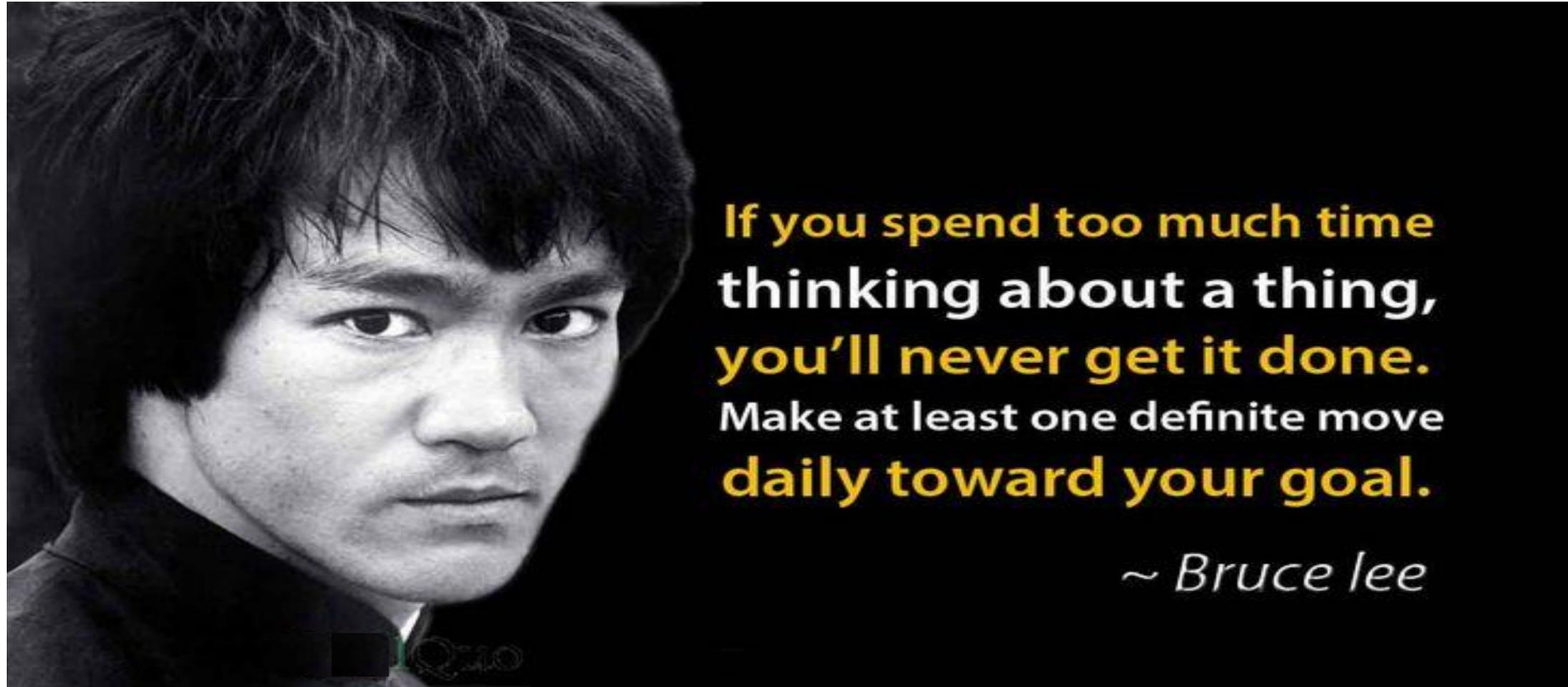
Top Revision Strategy

- PYQs – PFRDA & SEBI – Best way to revise
- Revision with Short Notes
- Follow a 60:40 Preparation Strategy
- MCQ Practice – Mock Tests
- Minimum Resource - Maximize Revision

Top Revision Strategy

➤ **Minimum Resource Maximize Revision**

- Limit to **one main source per subject**
- Revise same source 3–4 times instead of adding new PDFs.
- Avoid switching study material now. Revision > New Learning.



Q&A

oliveboard



PFRDA Grade A 2025 Complete Course

- 200+ Live Sessions
- 80+ Notes for PFRDA Subjects
- 25+ Full Length Mocks
- Descriptive Tests with Evaluation

Medium:
English



Complete Phase I + II Prep!