

PUBLIC NOTICE
16th February 2024

Syllabus for Stage-II (Descriptive Type) paper for Central University Recruitment examination 2023-24 (CURE-2023-24) and tentative schedule of exam.

- 1) The candidates who have applied and appeared for Stage-I, for the recruitment to Group B & Group C posts in the following 5 Central Universities out of the 6 central Universities which participated in CURE 2023-24 Stage-I of exam, are hereby informed about the detailed syllabus for the Stage-II (Descriptive Type) paper for the exam and the tentative schedule of the exam.
 1. Central University of Himachal Pradesh, Dharamshala
 2. Mahatma Gandhi Central University, Motihari
 3. English & Foreign Languages University, Hyderabad
 4. University of Hyderabad, Hyderabad
 5. Central University of Punjab, Bathinda
 - **Note:** Central University of Jharkhand, Ranchi shall conduct its own Stage-II exam.
- 2) The tentative duration of the Stage-II (Descriptive Type) exam of CURE 2023-24 is **5th March to 15th March 2024**.
- 3) The City intimation/ Admit Card information shall be made available in due course of time.
- 4) The Syllabus for the Stage-II (Descriptive Type) paper is given in **Annexure-I**
- 5) The candidates are advised to keep visiting the NTA website <https://nta.ac.in/> & <https://exams.nta.ac.in/CUREC/> for the latest updates. Candidates can call NTA Help Desk at 011- 69227700, 011- 40759000 for any queries or /clarifications.

Sd/-

Director (Exams), NTA

Annexure-I

CURE 2023 - Syllabus for Stage -II Descriptive type Exam

S.No.	Post Name	**#SECTION A - Common topics for all Post TOTAL MARKS = 60	Word Limit	Marks
1		Essay Writing	300	10
		Comprehension		
			300	10
		Letter Writing		10
		Drafting		10
		Translation Hindi to English	(100-150 words each)	10
		Translation English to Hindi	(100 – 150 words each)	10
SECTION - B Domain Specific Topics (8 Questions X 5 Marks) – Short Answers Type TOTAL MARKS = 40				
2	Section Officer/Senior Assistant/ Assistant/Personal Assistant/Office Assistant/Junior Office assistant/ Semi Professional Assistant/Private Secretary/Upper Division Clerk/ Lower Division Clerk/ Hindi Typist	Knowledge on Office Procedure i.e. CSMOP FRSR, NPS, GFR, GeM, Establishment, GoI Rules, Labour Laws, RTI Act Service Conditions, CCS Rules Central University Act, Statute, Ordinance		40
3	Security Officer /Assistant security Officer/Security Inspector	Private Security Agencies (Regulation) Act, 2005 and Private Security Agencies Central Modal Rules, 2020 Central University Act, Statute, Ordinance Knowledge on Office Procedure i.e. CSMOP Situational Judgement Labour Laws in India as applicable to University System		40

4	Statistical Assistant	<p>Knowledge on Office Procedure i.e. CSMOP</p> <p>FRSR, GFR, GeM, Establishment, GoI Rules</p> <p>Types of data, sampling and data collection, data entry & coding,</p> <p>Classification, tabulation, graphic and diagrammatic representation,</p> <p>Averages, dispersion, skewness, kurtosis, correlation and regression,</p> <p>interpretation of data and results of analyses</p>	40
5	Cook/Kitchen Attendant/Hostel Attendant	<p>Procurement of food ingredients, techniques of cooking/baking, preparing and displaying/serving a variety of foods etc., caters special events as required, maintaining food quality and standards, maintaining clean work areas, utensils and equipment and kitchen inventory control etc.</p>	40
6	MTS	Computer Knowledge, Knowledge on Office Procedure i.e. CSMOP	40
7	Professional Assistant/Library Assistant/Junior Professional Assistant	Questions will be designed to test the knowledge and awareness on Library Information Science and recent development in the field of Library Science. The questions may be from all the spheres of library science.	40
8	Library Attendant	Subjective questions related to computer knowledge and knowledge on circulation (Issue, return & renewal), assistance to users, assistance in stock verification, assistance in the repair of damaged books etc. and assistance in reprographic section.	40
9	Laboratory Attendant	Questions will be designed to test the knowledge of science, laboratory equipment and lab practice. Questions related to basic subject areas including Physics, Chemistry, Life Sciences, Good Lab Practices, maintenance and cleaning of equipment, safety precautions, use of Lab symbols & signs, inventory control, maintenance of lab records, specialized computer skill, and knowledge on Lab instruments, Knowledge on Office Procedure i.e. CSMOP.	40

10	Assistant Engineer (Civil)/Junior Engineer(Civil)	The questions will be designed to test the ability of the candidate's knowledge on the following subjects : Basic knowledge pertaining to functional, procedural aspect of the work profile of the post concerned. Situation test analysis, where the candidate's reaction would be sought on a given situation test case. Building Materials, Surveying, Soil Mechanics, Hydraulics, Environmental, Structural engineering, Estimation, Costing and Valuation, Concrete technology, RCC Designs, Transportation Engg, Environmental Engg, Contract Management/quality control/project management, safety management, knowledge of CAD along with software etc., FRSR, GFR, GeM, Establishment, GoI Rules.	40
11	Assistant Engineer(Elect.)/Junior Engineer(Elect.)	The questions will be designed to test the ability of the candidate's knowledge on the following subjects : Basic knowledge pertaining to functional, procedural aspect of the work profile of the post concerned. Situation test analysis, where the candidate's reaction would be sought on a given situation test case. Basic concepts of electrical engineering, Circuit law, Magnetic circuit, AC fundamentals, Measurement & Measuring instruments, Electrical Machines, Synchronous machines, Generation, Transmission, Distribution, Estimation & Costing, Basic electronics. FRSR, GFR, GeM, Establishment, GoI Rules.	40
12	Senior Technical Assistant/Senior Technical Assistant (Computer)/Technical Assistant/Laboratory Assistant	Questions will be designed to test the ability of the candidate's knowledge in the laboratory and recent development in the field and on the following subjects. Subject specific laboratory based practical questions. Knowledge of computers with special reference to knowledge of Word Processing and Data Analysis Packages.	40
13	Hindi Translator	Translate into English Sentences/Translate into Hindi Sentences, Write the correct answer (Questions from Hindi language, literature and Official language), Translate into English(One paragraph)/Translate into Hindi(One paragraph), Correct the sentences, Knowledge on Office Procedure i.e. CSMOP.	40
14	Driver	Questions related to driving skills and procedures, duties of drivers, fuel efficiency and fuel economy, basic maintenance of the vehicle, servicing, emergency handling techniques, tools and documents required with the vehicle, types of vehicles, traffic Rules & Regulations, ability to recognize traffic signals, traffic signs, hand signals and road markings, simple queries about the assemblies of vehicle systems, Vehicle & Environmental Pollution i.e. Petrol and Diesel Vehicle, CNG Operated Vehicle, Noise Pollution, etc, Knowledge of Maintenance of Vehicle, i.e., tyre pressure, battery water level, quantity & grade of oils to be used, coolant, the tension of belts/ hose pipes etc.	40

15	Estate Officer	Questions related to The Real Estate (Regulation and Development) Act, 2016 and Labour Laws in India as applicable to the University System, Computer Knowledge, knowledge on office procedure, noting and drafting. Knowledge on design, survey, basics of construction, basics of finishing schedules, building materials, basics of electrical, knowledge of measurement, transport management, renovation, repairing and maintenance, guest house management.	40
16	Nursing Officer	Questions related to Basic Sciences, Nutrition & dietetics, psychology, mental health & psychiatric nursing, fundamentals of Nursing, Pediatric nursing, principles of administration & supervision, education and trends in nursing, knowledge on fundamentals of nursing, drug store management, nursing management, use of computers in nursing, medical ethics, knowledge on office procedure, noting and drafting	40
17	Pharmacist	Questions related to Anatomy, Physiology, Pharmaceutical Microbiology, Biochemistry, Pharmacology, Pathophysiology of Diseases, Pharmaceutics, Pharmaceutical Chemistry, Medicinal Chemistry, Pharmacognosy, Advanced Industrial Pharmacy, Pharmaceutical Jurisprudence, Bio pharmaceutics and Pharmacokinetics, Pharmaceutical Biotechnology, Novel Drug Delivery System, Biostatistics, Social and Preventive Pharmacy, Pharmaceutical Marketing, Pharmacovigilance, Cell and Molecular Biology, Pharmaceutical Engineering, Formulative Pharmacy, Bioethics and Bio- safety, knowledge on office procedure, noting and drafting	40
Note: The Level of difficulty for Group B & Group C Posts shall be different.		** For University of Hyderabad only	
		**SECTION A - Common topics for all Posts TOTAL MARKS = 60	Word Limit
		Essay Writing	300
		Comprehension	300
		Letter Writing	15
		Drafting	15
		SECTION - B Domain Specific Topics (8 Questions X 5 Marks) – Short Answers Type Total marks = 40 Syllabys Post wise as above.	
# Central University of Jharkhand will conduct its own Stage-II exam. Above syllabus Not applicable for Central University of Jharkhand			